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# THE DISTRICT 6 COMMITTEE

According to Article V, Section 1 of the PIAA Constitution, District 6 will encompass the member schools in the following counties: Blair, Cambria, Centre, Clearfield, Clinton, Huntingdon, Indiana, and Mifflin.

## COMPOSITION

### **Voting Members of The District 6 Committee**

- Six (6) Representatives of member Senior High Schools (Grades 10-12)
- Two (2) Representatives of member Junior High Schools (Grades 7-9)
- One (1) School Board Representative appointed by the Board of Directors of the Pennsylvania School Boards Association
- Two (2) Athletic Director Representative
- One (1) Girls' Athletic Representative
- One (1) Private School Representative
- Two (2) Officials' Representative
- Two (2) Parent Advisory Members

### **Executive Committee for The 2011-2012 School Year**

- Raymond Wotkowski - Chairman – Forest Hills Middle School
- Dean Rossi - Vice Chairman – Hollidaysburg Area Senior High School
- David Crumrine – Treasurer – Central High School
- Sherry Montgomery - Secretary/Treasurer – Non-voting

### **Senior High Representatives for 2011-2012**

- Kenneth Bussard - Central Cambria High School
- Ralph Cecere – Portage Area High School
- David Crumrine – Central High School
- Thomas Kakabar – Penns Manor School District
- William Marshall – Penn Cambria High School
- Curtis Whitesel – Mount Union Area Senior High School

### **Junior High Representatives for 2011-2012**

- James Price - Purchase Line High School
- Raymond Wotkowski - Forest Hills Middle School

### **Representatives**

- Alberta Ake – Parent Advisory
- Kathy Getz - Women Officials' Representative
- Charles Glasser - School Board Representative
- Donald Hosterman - Athletic Director Representative (2013)
- Kim Hubler - Girls' Athletic Representative (2013)
- Michael Hudak - Men Officials' Representative
- Gary Jubas – Legal Advisor
- Honorable Norman A. Krumenacker III – Parent Advisory
- Dean Rossi - Athletic Director Representative (2012)
- Kenneth Salem - Private Schools' Representative

## COMMITTEE SELECTION

Member schools may send written nominations to the District 6 Secretary/Treasurer for the six senior high representatives, for the 2012-2012 school year from February 1<sup>st</sup> through March 15<sup>th</sup>. Nominees must be certified by the Pennsylvania Department of Education and must be professional employees of a District 6 member school.

### The Election Procedure

In the February or March minutes each year, the election procedures will be described and will include a deadline for the nomination of candidates to be placed on the election ballot. Candidates must hold an administrative position in the school district. Nominations must be forwarded to the Secretary/Treasurer on school letterhead prior to the deadline date that will be posted in the minutes. Ballots will be prepared with the names of the nominees' chosen in random order and will be mailed to each principal of a PIAA participating school. Completed ballots are to be signed by the principal and placed in a sealed envelope. Ballots will be mailed to the Secretary/Treasurer who will give them to the Election Committee. The Election Committee will consist of administrators from three schools, which do not have candidates from their schools on the ballot. The Election Committee will open the sealed ballots and tally the results at the Annual Meeting on April 19, 2012. The results will be announced at that meeting.

### Representatives Are Elected As Follows

**The Athletic Director Representatives** serves a two-year term and is nominated and elected by the athletic directors of the District 6 member schools.

**The School Board Representative** serves a two-year term and is appointed by the Pennsylvania School Board Association.

**The Officials' Representatives** serves a two-year term. PIAA District 6 registered official's elect one male representative and one female representative.

**The Private Schools' Representative** serves a one-year term and is elected by the private schools, which are members of District 6.

**The Girls' Athletic Representative** serves a two-year term and is elected by principals of member schools.

## POWERS AND DUTIES

The District Committee shall have the following powers and duties subject to exercise by the Board of Directors of its powers as provided in Article VII, Section 1 of the PIAA Constitution and By-Laws.

- A. To have general control within the District over all interscholastic athletic relations and athletic contest in which a member school participates, subject to the provisions of the rules and regulations of the Board of Directors.
- B. To render, within the District, an opinion on the provisions of the Constitution and By-Laws of this Association.
- C. To elect its own officers and establish rules of procedure.
- D. To administer the finances of the District Committee.
- E. To decide matters in dispute between member schools located within the District. No member of the District Committee shall be eligible to vote in case of a dispute involving such member's school.
- F. To receive, request, or require data on alleged violations of the Constitution and By-Laws by or from schools located within the District. In assuming this responsibility, the District Committee shall not be required to assume the position of investigator. Charges of violations against the Constitution and By-Laws of this Association by a member school shall be made to the Chair of the District Committee in writing, and if requested by the District Committee. Such evidence shall be presented in the form of affidavits.
- G. To fix and enforce penalties, within the District, for violation of the Constitution and By-Laws of this Association, within the limits prescribed by the By-Laws.
- H. To have general control of District Championship Contests and District Interscholastic Meets.
- I. To act with the Board of Directors in the transfer of schools from one district to another.
- J. A District Committee shall have such other powers within the District as are in keeping with the growth and needs of the Association and which are consistent with the Constitution and By-Laws of the PIAA.
- K. A majority of its members shall constitute a quorum for the transaction of business of the District Committee except in cases where a three-fourths or unanimous vote of the entire committee is required.

## MEETINGS

### The District 6 Committee meets on the following dates

<b>Tuesday, September 6</b>	3:30 PM Hollidaysburg Area High School
<b>Wednesday, October 5</b>	3:30 PM Hollidaysburg Area High School
<b>Wednesday, November 2</b>	3:30 PM Hollidaysburg Area High School
<b>Wednesday, December 7</b>	3:30 PM Allegro, Altoona, PA
<b>Tuesday, January 10</b>	3:30 PM Hollidaysburg Area High School
<b>Wednesday, February 1</b>	3:30 PM Hollidaysburg Area High School
<b>Tuesday, March 13</b>	3:30 PM Hollidaysburg Area High School
<b>*Thursday, April 19</b>	4-6:00 PM <b>Blair County Convention Center</b>
<b>Tuesday, May 15</b>	3:30 PM Hollidaysburg Area High School
<b>Tuesday, June 12</b>	9:00 AM <b>Forest Hills Middle School</b>
<b>Wednesday, August 1</b>	9:00 AM <b>Scotch Valley Country Club</b>
<b>*Annual Meeting</b>	

## PIAA DISTRICT 6 COMMITTEE

Name	Office Address	Office Phone	FAX Number
<b>Raymond Wotkowski Chairman</b>	Forest Hills School District 1427 Frankstown Road Sidman, PA 15955	814-495-4611  <a href="mailto:RAYWOT@mail.fhds.k12.pa.us">RAYWOT@mail.fhds.k12.pa.us</a>	814-495-7367
<b>Dean M. Rossi Vice-Chairman</b>	Holidaysburg Area High School 1510 North Montgomery Street Holidaysburg, PA 16648	814-695-5986  <a href="mailto:dean_rossi@tigerwires.com">dean_rossi@tigerwires.com</a>	814-696-5681
Alberta Ake	107 Wordsworth Avenue Altoona, PA 16602	814-946-3080  <a href="mailto:Cake5788@verizon.net">Cake5788@verizon.net</a>	
Kenneth Bussard	Central Cambria High School 204 Schoolhouse Road Ebensburg, PA 15931	814-472-8860  <a href="mailto:kbussard@cencam.org">kbussard@cencam.org</a>	814-472-8860
Ralph Cecere Jr.	Portage Area High School 85 Mountain Avenue Portage, PA 15946	814-736-9636  <a href="mailto:rcecere@mail.portageareasd.org">rcecere@mail.portageareasd.org</a>	814-736-9597
David Crumrine	Central High School 718 Central High Road Martinsburg, PA 16662	814-793-5300  <a href="mailto:dcrumrine@scsd.12.pa.us">dcrumrine@scsd.12.pa.us</a>	814-793-5301
Kathy Getz	PO Box 397 Revloc, PA 15948	814-472-7645  <a href="mailto:KathyG21@yahoo.com">KathyG21@yahoo.com</a>	814-471-7676
Charles Glasser	2475 Rayne Run Road Marion Center, PA 15759	724-463-8547  <a href="mailto:cglasser2475@comcast.net">cglasser2475@comcast.net</a>	724-463-1939
Donald Hosterman	Penns Valley High School 4545 Penns Valley Road Spring Mills, PA 16875	814-422-8854 Ext. 3109  <a href="mailto:dhosterman@Pennsvalley.org">dhosterman@Pennsvalley.org</a>	814-422-8020
Kim Hubler	West Branch High School 444 Allport Cutoff Morrisdale, PA 16858	814-345-5615 Ext 1510  <a href="mailto:khubler@westbranch.org">khubler@westbranch.org</a>	814-345-6116
Michael Hudak	232 Suie Street Johnstown, PA 15904	814-386-3252 (cell)  <a href="mailto:michael.p.hudak@usps.gov">michael.p.hudak@usps.gov</a>	814-533-4966
Gary A. Jubas, Esquire	Attorney at Law 214 S. Center Street Ebensburg, PA 15931	814-472-8666	814-472-4715
Thomas Kakabar	Penns Manor School District 6003 Rte. 53 Hwy. Clymer, PA 15728	724-254-2666 Ext 4950  <a href="mailto:kakabatj@pennsmanor.org">kakabatj@pennsmanor.org</a>	724-254-3418
Hon. Norman Krumenacker III	611 Diamond Boulevard Johnstown, PA 15905	814-472-1415  <a href="mailto:NAKbench@co.cambria.pa.us">NAKbench@co.cambria.pa.us</a>	814-472-1498
William W. Marshall	Penn Cambria High School 401 Linden Avenue Cresson, PA 16630	814-886-8188  <a href="mailto:marshaww@pcam.org">marshaww@pcam.org</a>	814-884-3977
Sherry Montgomery	275 Montgomery Lane Duncansville, PA 16635	814-793-5312  <a href="mailto:d6piaasecretary@gmail.com">d6piaasecretary@gmail.com</a>	814-793-5313
James Price	Purchase Line School District 16559 Route 286 Hwy E. PO Box 374 Commodore, PA 15729	724-254-4312  <a href="mailto:pricej@plsd.k12.pa.us">pricej@plsd.k12.pa.us</a>	724-254-2306
Ken Salem	Bishop McCort High School 25 Osborne Street Johnstown, PA 15905	814-536-8991  <a href="mailto:salem.kenneth@daj.k12.pa.us">salem.kenneth@daj.k12.pa.us</a>	814-248-3811
Curtis Whitesel	Mount Union Area High School 706 N. Shaver Street Mount Union, PA 17066-1754	814-542-2518 Ext. 121  <a href="mailto:cwhitesel@muasd.org">cwhitesel@muasd.org</a>	814-542-5451

## TOURNAMENT DIRECTORS

Name	Office Address	Office Phone	Fax Number	Sport
David Crumrine	Central High School 718 Central High Road Martinsburg, PA 16662	814-793-5300	814-793-5301	Baseball
Thomas Kakabar	Penns Manor School District 6003 Rte. 53 Hwy. Clymer, PA 15728	724-254-2666 Ext 4950	724-254-3418	Basketball
Donald Hosterman	Penns Valley High School 4545 Penns Valley Road Spring Mills, PA 16875	814-422-8854 Ext. 3109	814-422-8020	Cross Country
Kim Hubler	West Branch High School 444 Allport Cutoff Morrisdale, PA 16858	814-345-5615 Ext. 1510	814-345-6116	Field Hockey
Raymond Wotkowski	Forest Hills School District 1427 Frankstown Road Sidman, PA 15955	814-495-4611	814-495-7367	Football
Michael Hudak Dean Rossi	Holidaysburg Area High School North Montgomery Street Holidaysburg, PA 16684	814-695-5986	814-696-5681	Golf Boys & Girls
Curtis Whitesel	Mount Union Area High School 706 N. Shaver Street Mount Union, PA 17066-1754	814-542-2518 Ext. 121	814-542-5451	Lacrosse
Dean Rossi Eric Hovan	Altoona Area High School 6th Avenue & 4th Street Altoona, PA 16602	814-946-8289	814-946-8578	Tennis Boys & Girls
Dean Rossi Thomas Musselman	Altoona Area High School 6th Avenue & 4th Street Altoona, PA 16602	814-946-8314	814-946-8578	Track & Field
Donald Hosterman Albert D'Ambrosia	Penns Valley High School 4545 Penns Valley Road Spring Mills, PA 16875	814-422-8854 Ext. 3109	814-422-8280	Soccer Boys & Girls
Donald Hosterman Albert D'Ambrosia	Penns Valley High School 4545 Penns Valley Road Spring Mills, PA 16875	814-422-8854 Ext. 3109	814-422-8280	Softball
Curtis Whitesel Susan Werner	1324 Appletree Circle State College, PA 16803	814-234-5078	814-237-5663	Swimming & Diving AA & A AA
Kathy Getz	PO Box 397 Revloc, PA 15948	814-472-7645	814-471-7676	Volleyball Boys
James Price	Purchase Line School District 16559 Route 286 Hwy. E PO Box 374 Commodore, PA 15729	724-254-4312	724-254-2306	Volleyball Girls
Donald Hosterman David Crumrine	Tyrone Area High School Clay Avenue Extension Tyrone, PA 16686	814-684-4811	814-684-4245	AA Wrestling & Dual Meet
Donald Hosterman William Reimer	3611 Broad Avenue Altoona, PA 16601	814-944-3884	814-944-2464	AAA Wrestling
Donald Hosterman	Penns Valley High School 4545 Penns Valley Road Spring Mills, PA 16875	814-422-8854 Ext. 3109	814-422-8020	Team Wrestling



## **PIAA CONFLICT OF INTEREST STATEMENT**

The Board of Directors of the Pennsylvania Interscholastic Athletic Association, Inc. (PIAA) requires that each person serving as a member of the Board of Directors, a District Committee, or an agent or employee of the PIAA, perform his or her duties without influence or the appearance of influence by any other business or financial interest of such person.

Potential conflicts of interest include, but are not limited to, a person's direct financial interest in a company or product which could be affected by a decision of the Board of Directors or a District Committee on which the person serves.

The PIAA is not critical of such interests. It merely requests that persons disqualify themselves from PIAA decisions on matters relating to such interests.

If a member of the Board of Directors, a District Committee, or an agent or employee of the PIAA, should have or develop a conflict of interest, such person shall:

- 1) Immediately identify the conflict in writing to the president and/or executive director, or the District Chairman, as applicable; and
- 2) Remove him or her from any discussion or decisions involving the matter in conflict.

In case of doubt about the existence of a conflict, a member should submit the question and the relevant facts to the president and/or executive director, or the District Chairman, as applicable, for a decision.

## **OPEN MEETING POLICY**

### **Purpose**

To increase member school and public awareness of and input to PIAA governance functions, by clarifying criteria and procedures for member school and public access to PIAA Board of Directors meetings.

### **Open Meetings**

Meetings of the PIAA Board of Directors and its committees shall be open, except where closed as set forth in this policy. "Meetings" as used in this policy includes prearranged gatherings of the Board of Directors or its committees, attended by a quorum of members, at which official action on PIAA business is to be considered or taken. "Meetings" does not include training sessions, ceremonial functions, or other informal gatherings not convened for the purpose of considering or taking official action on PIAA business.

### **Notice**

Notice of the date, time and place of all open meetings of the Board of Directors and its committees shall be made available through:

- The PIAA Calendar,
- the PIAA Quarterly, when timeliness permits, including publication of the approved regular yearly schedule of meetings,
- posting on the PIAA web site at [www.piaa.org](http://www.piaa.org), and
- news releases to statewide electronic/print media outlets.

### **Regular Meetings**

Notice of all regularly scheduled meetings shall be provided at least three (3) calendar days prior to the time of the meeting. It is not necessary to provide additional separate notice for meetings taking place in accordance with a master schedule which has been publicized annually or at other intervals using the means listed above.

### **Special Meetings**

Notice of any special meetings shall be given at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall not be necessary when a special meeting is called to deal with a real or potential emergency involving immediate risk to life, property, the legal or financial interests of PIAA, or other matters requiring immediate action by the Board of Directors or one of its committees.

Special meetings can be called by the president or by request of a majority of the members of the Board of Directors.

The committee chairperson or a majority of the designated committee members can call committee meetings.

## **Minutes**

The Board of Directors shall cause to be made, and shall retain as a permanent record of the organization, minutes of all open meetings of the Board of Directors. The minutes shall summarize the substance of all official action taken by the Board of Directors, and shall be approved at the next succeeding meeting of the Board of Directors.

## **Publication of Minutes and Availability of PIAA Quarterly**

The approved minutes shall be made available to the member schools upon request, and a list of the actions taken shall be published on the PIAA Web site at [www.piaa.org](http://www.piaa.org).

The official information publication of PIAA shall be known as the PIAA Quarterly. The PIAA Quarterly shall be posted on the PIAA Web site and made available to any person upon written request providing the address to which it is to be mailed.

## **Executive Session**

The Board of Directors and its committees may meet in executive session before, during, or at the conclusion of an open meeting, or at other times, at the call of the presiding officer or upon motion approved by a majority of the members. Executive sessions may be convened for the purpose of discussing or considering any of the following matters:

- a. labor relations and other employment issues relating to PIAA employees, officials or appointees, whether paid or unpaid;
- b. purchase or lease of real estate;
- c. pending or potential litigation and other legal issues;
- d. adjudicative functions, including hearings and appeals;
- e. other matters which should be discussed or conducted in private in order to protect individual privacy interests, to preserve a lawful privilege or confidentiality, or to avoid harm to the legal or financial interests of PIAA.

The presiding officer shall announce, at the open meeting preceding or following the executive session, which of the

foregoing categories of matters was the reason for which the executive session was called.

Official action based on discussions held in executive session shall be taken at an open meeting, except with respect to situations in which taking action at an open meeting would result in the disclosure of information protected by individual privacy, lawful privilege or confidentiality, or would cause harm to PIAA legal or financial interests.

### **Member School and Public Participation**

In recognition of the value to the organization of member school and public comment on issues affecting the Board of Director's responsibility for interscholastic athletic competition, the Board of Directors shall provide an opportunity for attendees to comment on matters before the Board of Directors, prior to official action by the Board of Directors. Member school representatives shall be given priority in the scheduling of open discussion time periods.

Comments by representatives of member schools and the public attending meetings shall be made at the beginning of each meeting and shall be limited in time to no more than three (3) minutes per individual, unless, upon advance written request the presiding officer permits a longer presentation in special circumstances. The individual time limit may be further shortened to accommodate larger numbers of persons wishing to speak.

The portion of the meeting devoted to comment shall not exceed thirty (30) minutes, unless extended by the Board of Directors for special reasons.

### **Agenda**

Attendees at an open meeting shall have access to a copy of the meeting agenda and attachments, except agenda attachments relative to labor relations and other employment issues relating to PIAA employees, officials, or appointees, whether paid or unpaid; purchase or lease of real estate; pending or potential litigation and other legal issues; adjudicative functions, including hearings and appeals; and other matters which should be discussed or conducted in private to protect the individual privacy interests, to preserve a lawful privilege or confidentiality, or to avoid harm to the legal or financial interests of PIAA.

### **Recording Devices**

Persons attending open meetings may use audio and video recording devices so long as such use does not disrupt or interfere with the proceedings or the ability of any other attendee to observe, enter or exit the proceedings, and does not otherwise create a risk or injury to persons or property. Persons using such devices do so at their own risk and shall be solely responsible for the consequences of such use. PIAA has no responsibility for the content of any recording or the subsequent use of such contents.

### **Adjournment**

The Board of Directors may, at any time, recess or adjourn a meeting to a specified time, date or place upon the vote of a majority of those present.

Notice of a rescheduled meeting shall be given as provided in this policy.

# **PROCEDURAL STANDARDS FOR DISTRICT COMMITTEES**

## **I. Introduction**

A. These procedural standards apply to matters heard by PIAA District Committee and PIAA District Committee Hearing Panels

## **II. Constitutional Basis for District Hearings**

### **A. District Committee Hearings:**

ARTICLE IX, DISTRICT COMMITTEES, Section 3, Powers and Duties of a District Committee, of the PIAA Constitution, authorize a District Committee to make decisions in each of the following areas:

1. The eligibility of a student at a member school.
2. Alleged violations of the PIAA Constitution, By-Laws, Policies and Procedures, and Rules and Regulations.
3. Matters in dispute between member schools located within the District.

## **III. Matters Under District Committee Jurisdiction**

### **A. District Committee have the authority to hear the following matters:**

1. The eligibility of a student at a member school.
2. Whether a member school, or a person employed by or connected with a member school (including a student), has committed a violation of the PIAA Constitution, By-Laws, Policies and Procedures, and/or Rules and Regulations, and if so, what, if any, penalty should be imposed.
3. Whether a member school is to be given approval to transfer to the jurisdiction of an adjacent District.

## **IV. Manner in which Matters May Arise Before District Committee**

### **A. Matters may be brought before the District Committee in any of the following ways:**

1. On a request by a member school for the District Committee to decide the matter.
2. On a complaint made by another member school. Under Article IX, DISTRICT COMMITTEES, Section 3-F, of the PIAA Constitution, such complaints must be in writing and submitted to the District Chairman. Where a District has a staffed office, receipt at the office and forwarding to the District Chairman will be treated as compliance with this requirement.
3. On the District Committee's own motion, as a result of information received from any source.
4. Students and other individuals desiring that the District Committee hear a matter shall contact their school principal.

5. On referral from the Board of Directors or a Board of Appeal. This would be most likely to occur in a situation where information at an appeal hearing led the Board to consider that there was a possible issue as to discipline or eligibility or if new evidence is presented which was not previously considered by the District Committee.

**V. Manner of District Committee Consideration of Matter**

**A. Without a Hearing**

A decision may be made without a hearing under the following circumstances:

1. Where a member school requests the District Committee, within their respective jurisdictions, to make a decision on the paperwork.
2. Where a member school submits a request for a decision as to the athletic eligibility of a student, the District Committee, within their respective jurisdictions, may, but need not, hold a hearing.

When a District Committee, within their respective jurisdictions, rules a student ineligible without having held a hearing, the student's school shall be notified in writing, in the letter transmitting the decision that upon request by the school the District Committee will afford the school a hearing to consider the student's eligibility.

**B. With a Hearing**

1. A District Committee, within their respective jurisdictions, may hold a hearing in any situation covered by these Standards, and should consider doing so where the information which it has been provided is insufficient, where the District Committee anticipates a disagreement as to important facts, or where the issues appear sufficiently complicated to warrant a hearing.
2. Under Article VI, TRANSFERS, RESIDENCE, AND RECRUITING, of the PIAA By-Laws, a District Committee, within their respective jurisdictions, may declare a student ineligible on the basis that the student's transfer was materially motivated in some way by an athletic purpose only after having provided notice to the school and an opportunity to be heard to both the school and the student.
3. Under Article VI, TRANSFER, RESIDENCE, AND RECRUITING, of the PIAA By-Laws, a District Committee, within their respective jurisdictions, may declare eligible a student who is not otherwise eligible under Article VI only following a hearing at which it finds that the transfer was not materially motivated in some way by an athletic purpose.
4. Under Article VI, TRANSFERS, RESIDENCE, AND RECRUITING, of the PIAA By-Laws, a District Committee, within their respective jurisdictions, may decide issues relative to recruiting only after having provided notice and an opportunity to be heard to the school and any personnel subject to sanction for such recruiting.

5. An opportunity for a hearing shall be afforded in all of the following cases:
  - a) Where penalties may be imposed against a sports official, a member school, student or an individual employed by or connected or affiliated with a member school. (This does not include eligibility cases.)
  - b) Where the matter arose before the District Committee, within their respective jurisdictions, on the complaint of another member school or on the District Committee's own motion.
  - c) Where a member school requests a hearing.

### **C. Decision-Makers**

Except as provide herein, all members of a District Committee are eligible to vote on all matters falling within the jurisdiction of the District Committee. No member of the District Committee shall, however, be eligible to deliberate or vote on, or serve upon the Panel or a Hearing Panel in, any matter involving such member's school or (with the exception of the members of the PIAA District VIII Committee and, as to matters involving only public PIAA member schools in the City of Philadelphia, the PIAA XII Committee) school district.

## **VI. Notification of Hearing**

- A. In all cases where a hearing is to be held, the District Committee, within their respective jurisdictions, shall send a letter to (1) the principal of the schools involved; (2) if a student's eligibility is at issue (and the names and addresses of the student's parents or guardians are provided to the District Committee), to the parents or guardians of that student; and (3) any adult who may be subject to sanction as a result of findings by the District Committee, advising them of the following:
  1. The date, time, and place of the hearing.
  2. How the case arose (by request of the student's school, complaint of another school, or by the District Committee's receipt of information).
  3. The issue(s) involved, citing the applicable provisions(s) of the PIAA Constitution, By-Laws, Policies and Procedures, and/or Rules and Regulations. This should be sufficiently specific to inform the parties of the issues, but sufficiently general to cover collateral issues that may arise (for example, a case arising under the Transfer Rule may be identified simply as involving Article VI, TRANSFERS, RESIDENCE, AND RECRUITING, of the PIAA By-Laws, but if the precise section or sections are known, they could be identified also).
  4. The fact that the school and any individuals involved, including students, are entitled to bring with them to the hearing any persons whom they desire to attend, to submit any written material which they desire, and to be represented by counsel. Where any party intends to submit written material, the District Committee may require that an appropriate number of copies be provided. If written material has been received by the District Committee from others, copies shall be provided to the member school.



5. Any local ground rules for hearings (which may not conflict with these Standards).
  6. That, if the principal has any questions, that principal is to contact an identified person (District Chairman, District Executive, etc.).
- B. Where possible, the notice letter should be mailed, e-mailed, or faxed under circumstances that would result in its being received by the principal at least two weeks before the hearing. A shorter period of notice may be appropriate depending on factors such as the parties' ease of preparing for the hearing, a party's request for an earlier hearing, or the scheduling of meetings of the District Committee or a Hearing Panel.
  - C. Where the matter comes before the District Committee on the written complaint of another member school, the notice letter to the school involved shall include a copy of the written complaint and any other written materials submitted by the complaining school.
  - D. Where the matter comes before the District Committee on the written complaint of another member school, representatives of the complaining school shall be expected to attend the hearing and to be prepared to present evidence in support of the complaint.
  - E. Where the District Committee is aware that that a party is represented by counsel, said counsel shall be provided with a copy of the letter notifying the principal of the hearing.
  - F. While PIAA does not have subpoena power and, therefore, no power to compel the attendance of witnesses and the production of documents, it is not totally without leverage in this regard:
    1. ARTICLE XIII, PENALTIES, of the PIAA By-Laws, provides that "all PIAA member schools shall cooperate fully with PIAA District Committees, and/or the PIAA Board of Directors, within their respective jurisdiction, to further the objectives of PIAA and to investigate incidents relating to disciplinary matters and application of the PIAA Constitution, By-Laws, Policies and Procedures, and/or Rules and Regulations. All PIAA member schools shall make available, upon request by the District Committee, and/or the Board of Directors, documents relating to a particular incident and shall further make available for questioning principals, athletic directors, coaches, student-athletes, and other school and/or team personnel whose testimony may be desired by the District Committee, and/or the Board of Directors.
    2. The PIAA Constitution authorizes the District Committee to receive, request, or require data on alleged violations of the Constitution, By-Laws, Policies and Procedures, and Rules and Regulations by or from the schools located in the District. These provisions authorize the District Committees to require member schools to present a witness to testify concerning that data.

3. ARTICLE XVII, CERTIFICATION OF CONTESTANTS, Section 2, Information to be Furnished in Case of Dispute, of the PIAA By-Laws, authorizes the District Committee to require eligibility data from the principal. The power to require that person's presence is inferred.
  4. The District Committee may request attendance by the principal and other persons, including those selected by that principal, who have information relative to the issues.
- G. Hearings may be arranged by telephone contact with the principal; however, where this is done, a confirmatory letter in accordance with the foregoing Standards shall promptly be prepared and sent to the appropriate recipients.

**H. Continuances and Postponements**

A request by any party for a continuance or postponement of a hearing shall be sent in writing to the District Chairman, who shall have the discretion to grant or deny the request. Requests should set forth the reasons for requesting the continuance or postponement of the hearing, and should be submitted at least one week prior to the scheduled date of the hearing. Where there will be no prejudice to any party, the request should be given serious consideration by the District Chairman.

Requests made within one week of the scheduled hearing will be granted only upon the showing of unforeseen circumstances and compelling grounds, and if the hearing can be rescheduled without prejudice to the other parties.

Requests made on the day of the hearing should be ruled upon by the presiding officer at the hearing. The presiding officer may submit the request for consideration by the body hearing the appeal. Requests made on the day of the scheduled hearing will be granted only upon the showing of unforeseen circumstances and compelling grounds, and if the hearing can be rescheduled without prejudice to the other parties. As a condition of granting the request, the party requesting the continuance or postponement may be required to reimburse other parties for expenses incurred in attending the hearing.

**VII. Conduct of Hearing**

- A. Consistently with local practice, introductions should be made of the presiding officer, the principal of the school(s) involved, members of the District Committee and/or Hearing Panel, and witnesses and other persons who are attending.
- B. The presiding officer should begin the hearing with a brief introductory statement which identifies the manner in which the matter came before the District Committee, the issue(s) or the rule(s) involved, and any local ground rules for hearings.
- C. **Confidentiality (Student Information)**  
During hearings, when a student, the student's family, and/or the student's school, anticipates that Personal Private Information (as defined in the GLOSSARY of the PIAA By-Laws) relating to the student-athlete and/or the student's family or others

may be disclosed, the student, the student's family, and/or the student's school may request that all or parts of the matter be closed to persons not involved in the hearing or affiliated with PIAA. Absent objection, and under normal circumstances, the presiding officer should honor such request.

If any person objects to closure of the hearing, the presiding officer shall consider the merits of the respecting positions and determine whether complete or partial closure of the matter is appropriate. In reaching such decision, the presiding officer shall carefully consider the privacy interests of students as the primary factor to be weighed, but shall take into account a general goal of openness of proceedings. Where closure is deemed appropriate, and it is feasible to do so, the presiding officer should limit closure to those parts of the hearing where Personal Private Information of the student or the student's family is likely to be disclosed.

**D. Confidentiality (Other Information)**

Where actions may be taken against a school or its personnel, or PIAA-registered sports officials, pursuant to the provisions of ARTICLE XIII, PENALTIES, or ARTICLE XV, OFFICIALS, of the PIAA By-Laws, the school or adults involved may request that all or parts of the matter be closed to persons not involved in the hearing or affiliated with PIAA. Under normal circumstances, and if no objection is made, such request may be honored by the presiding officer when potentially criminal conduct or the employment of member school coaches or other employees may be at issue. In other instances, the presiding officer should be reluctant to close the hearing.

If any person objects to closure of any part of the hearing, the presiding officer shall consider the merits of the respecting positions and determine whether complete or partial closure of the matter is appropriate. In reaching such decision, the presiding officer shall weigh the privacy interests of persons or school seeking closure and the legitimate interest of PIAA members and the public in knowledge of enforcement of the PIAA Constitution, By-Laws, Policies and Procedures, and Rules and Regulations. Where closure is deemed appropriate, and it is feasible to do so, the presiding officer should attempt to limit closure.

**E. Order of Proceeding**

1. Where the matter comes before the District Committee on the complaint of a member school, the representatives of that school shall be requested to make the first presentation.
2. Where the matter involves the eligibility of a transfer student, and the issue of a transfer for any athletic purpose is involved under ARTICLE VI, TRANSFERS, RESIDENCE, AND RECRUITING, Section 4, District Committee Review, of the PIAA By-Laws, and any representatives of the transferor school are present, they should be requested to make the first presentation.
3. Where the matter involves a complaint of athletic recruiting, the complaining school or party shall make the first presentation.

4. The time for hearing from witnesses not affiliated with schools, such as sports officials, is to be determined according to the position they are expected to support. This is something that is often decided at the hearing; the goal is to provide schools and persons with adverse evidence to which it would desire an opportunity to respond before they begin to make its presentation.
- F. The testimonial portion of the hearing shall begin with the presiding officer calling upon the applicable principal or the principal's designee to present the matter. The designee could include another representative of the school, the school district solicitor, counsel for the student or other individual involved, or a parent or a guardian of the student involved. Leeway is to be provided to counsel representing any person before the District Committee, but if a dispute arises between counsel and the principal, that principal is to be given the first opportunity to speak, and counsel should be given an opportunity to do so thereafter.
- G. Consistent with the maintenance of an orderly and informative hearing, the manner of presentation of a school's case shall be as chosen by the principal or the principal's designees.
1. While the manner of presentation may involve formal trial-type proceedings in which witnesses are called and asked questions, to the more informal and common situation where witnesses are simply given the opportunity to present their evidence is usually more effective.
  2. Reasonable cross-examination of witnesses is permitted. Cross-examination may be conducted by one representative of any party, such as a school's principal, or the school's counsel, and by a student or the student's counsel or parent.
  3. Any person in attendance other than representatives of the District Committee hearing the matter, is subject to questioning by a school, party, member of the District Committee, counsel for the District Committee, or other person so authorized by the chair.
  4. Counsel cannot reasonably expect formal rulings on legal objections in the context of these hearings. However, if a principal or counsel interposes an evidentiary objection, those having to do with relevance of the testimony and repetitiveness of the testimony may be sustained. Other objections (most often, hearsay) may be ruled on by the presiding officer, but may also be noted and considered during deliberations. The presiding officer also has the authority to control issues of relevance and repetitiveness even in the absence of any objection.
  5. Approach to hearsay generally: Hearsay, as a general matter, is testimony, affidavits, statements, and/or other documents which relay what another person, not present to be cross-examined at the hearing, previously said about something that is now relevant to the proceeding. Because other parties and the decision makers do not have an opportunity to question the person making the statement(s), the evidence should not be relied upon unless there are strong indicia that the information is reliable. Unsubstantiated rumors in particular are

unreliable. There are several situations in which hearsay can be used or relied upon by the decision makers:

- a. If the alleged speaker is present for the hearing and can be questioned about it, the hearsay may be admitted. Also, if the adverse party admits to the accuracy of the statement, it can be admitted as well.

**Example:** A Principal testifies that a parent told the Principal that student told the parent that he or she was transferring to play for a particular Coach. If the parent is present to confirm that discussion, it can be considered. Also, if the student is present and confirms the discussion, it can be admitted. If the student denies the discussion, and there is no other corroborating evidence, it should not be considered.

- b. The hearsay may be used, even if not relied on in the decision, to question other witnesses.

**Example:** A newspaper article containing information is hearsay since it was written by someone not in the hearing. However, adverse parties and the decision makers may question witnesses about contents of the article.

- c. School, business, medical, and governmental records, if prepared in the normal course of the entity's operations, can be admitted and relied upon.

**Example:** Transcript, attendance records, and other school forms may be relied upon as accurate.

- d. Documents that have indicia of reliability. This is left to the discretion of the decision makers but, if accepted, an explanation should be provided as to why the information is believed to be credible and should be relied upon by the decision makers.

**Example:** Leases and sales agreements for homes if prepared and signed by realtors can usually be relied upon as supporting the existence of a sale or lease of property.

- e. The hearsay may be used to explain why someone did something.

**Example:** A witness may testify that he or she did something in reaction to what someone else told that person. What was told to the witness, however, may not be relied on as necessarily being truthful.

- f. The hearsay is not being offered for its truth.

**Example:** A witness says that a friend told him that the sky was blue one day. If it doesn't matter to the case what color the sky was, and the statement was made for other purposes, it can be considered (but not to prove that the sky was blue).

- g. Statements of a party whose interest is at issue.

**Example:** A school official testifies about what a student whose eligibility is at issue tells that school official. The statement is admissible regardless of whether the student is present at the hearing.

6. **Sworn and unsworn statements:** Parties will often offer sworn or unsworn statements at hearings. While sworn statements may be more reliable than unsworn ones, both still constitute hearsay because other persons at the hearing cannot question the person making the statement. Therefore, they should be relied upon only if undisputed or there is other evidence that supports the reliability of the statements made therein.

#### **H. Length of Hearings**

Presentations at the hearing should be limited to no more than forty-five (45) minutes per party, including questions to adverse witnesses. Unless a student's interest differs from that of the student's school, the student's time for presentation shall be included within the period set for the presentation of the student's school. Should a party believe that its presentation is likely to require more than forty-five (45) minutes, it should request the presiding officer to permit an extension of the deadline. Absent showing of exceptionally good cause, a party will not be permitted an extension of more than fifteen (15) minutes. Also, parties should be aware that several hearings are often scheduled for the same day. If a need for an extension is known, it should be requested as early as possible so that schedules can be established in a manner minimizing inconvenience to other schools and witnesses.

#### **I. Other Procedural Issues**

1. **Tape Recordings.** If a District Committee, or Hearing Panel intends to record a particular hearing, it should be announced at the beginning that it so intends, and that if there are any objections, the taping will not occur. The presiding officer should explain that the purpose of the tape is for use by the District Committee or Hearing Panel during its deliberations.
2. **Transcription of Hearing.** Where a request is made that the hearing be transcribed by a court reporter, such transcription shall be permitted so long as (1) it is at the expense of the requesting party, and (2) PIAA receives a copy of the transcript at the expense of the requesting party contemporaneously with the delivery of the original to the requester. The District Committee, on its own, may elect to transcribe the hearing. If it chooses to do so, it will bear the expense for attendance of the court reporter. Costs for a transcript must be borne by the parties requesting preparation of the transcript.

It is recommended that District Committees, within their respective jurisdictions, bear the expense for attendance of a court reported when hearing matters arising under ARTICLE VI, of the PIAA By-Laws, involving transfers or athletic recruiting.

3. **Swearing of Witnesses.** Swearing of witnesses is permitted so long as the party requesting it has made the necessary arrangements for the attendance and compensation of a person authorized to do so.
4. **Sequestration of Witnesses.** Sequestration of witnesses (so that witnesses are not able to hear the testimony of other witnesses) is at the discretion of the presiding officer. Such requests generally relate to anticipated credibility

problems with subsequent witnesses if they have heard prior witnesses. Sequestering of witnesses should be permitted where there is a sound basis for preventing future witnesses from hearing the testimony of earlier ones. Parties to the proceeding (including at least one representative of a school) may not be sequestered.

- J. All persons who are in attendance and who desire to speak to the issue(s) shall be afforded an opportunity to do so.
- K. Before concluding the testimonial portion of the hearing, the presiding officer shall inquire as to whether every person who desired to speak has done so. When no one else desires to speak, the presiding officer shall state that the hearing is closed.

### **VIII. Deliberations Following Hearing**

- A. The presiding officer may limit attendance at the deliberations to voting members of the District Committee but may allow the attendance of all members of the District Committee and any executives or advisors affiliated with the District.
- B. Deliberations shall not be tape-recorded or transcribed.
- C. The District Committee shall base its decision only on the evidence, written and oral, presented to it. Uncorroborated information in newspaper articles and anonymous correspondence is not considered evidence (although it may serve as a basis for questions during the hearing).
- D. The District Committee may consider prior violations by a party in determining what penalty to assess for the current violation, but shall not consider such matters in determining whether the alleged current violation was in fact committed.
- E. Members of the District Committee who are employed by the school district (not just the individual school) involved, and any other members who have a conflict of interest, shall not be present during deliberations nor vote on the matter. This provision, as it applies to the school district, is not applicable to Districts VIII and XII.
- F. The vote on the decision shall be taken in public session.

### **IX. Notification of District Committee Decision**

- A. The principal of the school(s) involved, the parents or guardians of any student whose eligibility was at issue (if the addresses of such individuals are provided to the District Committee), and all adults who were subject to sanction at the hearing shall be notified of the decision by letter (the "Decision Letter"). Where it is local practice to notify the principal of the decision by telephone, that principal shall be informed that the decision will be confirmed by letter.
- B. The Decision Letter shall identify the date of the hearing or other consideration and the rule(s) under which the decision was made, shall give a brief description of the reason(s) for the decision, and shall advise the recipients of appeal rights.

- C. A copy of the Decision Letter shall be provided to any counsel involved, and to any other parties. Where two schools are parties, they may be notified by a single letter containing a double inside address, or by separate letters.

**X. Rehearing by District Committee**

- A. There is no right to a rehearing. Where there is a request for a rehearing, the District Committee's first decision is whether it will permit a rehearing.
- B. A rehearing is generally permitted only where a party asserts that it has new evidence to present that it could not have presented at the original hearing.
- C. Considerations in deciding whether to grant rehearing include whether the additional information might change the decision, might avoid an appeal to the Board of Directors or might advance the convenience and efficiency of the parties and the District Committee.

**XI. Persons With Standing to Appeal**

- A. Where a member school presented the matter to the District Committee for a decision, and the decision was adverse to the member school, the member school has the right of appeal.
- B. Where the matter arose before the District Committee on the complaint of a member school, the school as to which the decision was adverse, whether the complaining school or the school against which the complaint was filed, has the right of appeal.
- C. Students and other individuals affiliated with a school desiring that an appeal be filed shall contact their school principal and request that the school appeal the decision on their behalf.
- D. Sports officials and other non-school affiliated adults desiring to appeal sanctions imposed upon them by the District Committee have the right to appeal.

**PROCEDURAL STANDARDS FOR APPEAL HEARINGS**

**I. Introduction**

These procedural standards apply to appeals heard by the PIAA Board of Directors and PIAA Boards of Appeal from decisions of District Committees.

To the extent appropriate, these Standards shall also govern proceedings within the original jurisdiction of the PIAA Board of Directors.

**II. Constitutional Basis for District Committee Hearings**

ARTICLE VII, POWERS AND DUTIES OF BOARD OF DIRECTORS AND OFFICERS, Section 1-H, of the PIAA Constitution authorizes the PIAA Board of Directors and PIAA Boards of Appeal to investigate, hear, and decide appeals from decisions of District Committees. The Board of Directors will not consider appeals submitted more than thirty days after the decision of a District Committee. The need



for timely decisions results in most cases being heard by a Board of Appeal.

**III. Matters Which May Be Heard on Appeal**

The matters which may be heard on appeal are those decisions that District Committees are authorized to make. Those matters include:

- A. The eligibility of a student at a member school.
- B. Whether a member school, or a person employed by or connected with a member school (including a student), has committed a violation of the PIAA Constitution, By-Laws, Policies and Procedures, and/or Rules and Regulations and, if so, what, if any, penalty should be imposed.
- C. Whether a member school is to be given approval to transfer to the jurisdiction of an adjacent District.
- D. Appeals from denials of applications for membership in PIAA

**IV. Persons With Standing to Appeal**

- A. Where a member school presented the matter to the District Committee for a decision, and the decision was adverse to the member school, the member school has the right of appeal.
- B. Where the matter arose before the District Committee on the complaint of a member school, the school as to which the decision was adverse, whether the complaining school or the school against which the complaint was filed, has the right of appeal.
- C. Students and other individuals desiring that an appeal be filed shall contact their school principal and request that the school appeal the decision on their behalf.
- D. Sports officials and other non-school affiliated adults desiring to appeal sanctions imposed upon them by the District Committee have the right of appeal.
- E. Where an appeal is from a decision of a PIAA District Committee denying an application for membership in PIAA, the applying school shall have a limited right of appeal to the PIAA Board of Directors from this decision. This is the only circumstance where an appeal may be brought by a school not a member of PIAA.

**V. Request for Appeal Hearing**

- A. All appeal hearings shall be made in writing by the principal of the appealing school, or the sports official, to the Executive Director. The letter shall provide sufficient information to enable the Executive Director to identify the issue(s) involved. (A principal or sports official may provide the Executive Director with informal notice by telephone of the intent to appeal, but all appeals must be requested in writing.)
- B. Upon scheduling of the appeal hearing, the Executive Director shall request the District Chairman or District Executive of the District Committee from which the appeal arose to forward to the Executive Director for use by the Board of Directors or Board of Appeal all materials presented to and prepared by it in connection with

its decision, and any transcript which has been made of the proceedings before the District Committee.

- C. Upon request of the principal of the appealing school(s), the parents or guardians of a student whose eligibility is at issue, an adult who is subject to sanction at the hearing, and/or counsel for any of the above, the Executive Director shall provide the requesting person with a copy of all written material received for the appeal hearing.

**VI. Manner of Board of Directors and Board of Appeal Consideration of Appeal**

- A. In all appeals from a decision of a District Committee, the appealing party shall be afforded the opportunity for a hearing.
- B. If an appealing party requests that a matter be heard solely upon written submission, without a hearing, the Executive Director shall so notify the person who is to be the presiding officer at the appeal, and the presiding officer shall determine whether to hold a hearing or grant the request for a decision on written submission.
- C. Where a transcript has been made of the proceedings before the District Committee, the record on appeal shall be limited to that transcript and any written materials that were before the District Committee in connection with the making of its decision.
- D. Where no transcript has been made of the proceedings before the District Committee, the record on appeal shall consist of the written material submitted to and by the District Committee, and any oral testimony and additional written material which the appealing party and others involved desire to present.

**VII. Notification of Appeal Hearing**

**A. Scheduling Letter**

In all cases where a hearing is to be held, the Executive Director, or the Executive Director's designee, shall send a letter ("Scheduling Letter") to (1) the principal of the school(s) involved; (2) if a student's eligibility is at issue (and the names and addresses of the student's parents or guardians are provided to the Executive Director), to the parents or guardians of that student; and (3) any student or adult who may be subject to sanction as a result of findings by the Board of Directors or the Board of Appeal, advising them of the following:

- 1. The date, time, and place of the hearing.
- 2. How the case arose (by request of the student's school or upon the complaint of another school, etc.).
- 3. The issue(s) involved, citing the applicable provision(s) of the PIAA Constitution, By-Laws, Policies and Procedures, and/or Rules and Regulations. This should be sufficiently specific to inform the appealing party of the issues, but sufficiently general to cover collateral issues that may arise (for example, a case arising under the Transfer Rule may be identified simply as involving ARTICLE VI, TRANSFERS, RESIDENCE, AND RECRUITING, of the By-Laws, but if the precise section or sections are known, they could be identified

also).

4. (a) Where there is a transcript of the proceedings before the District Committee, and the record on appeal is therefore limited to the testimony and papers before the District Committee, the fact that the appealing party and any individuals involved, including students, are entitled to bring with them to the appeal hearing and any persons whom they desire to attend, and to be represented by counsel. The hearing shall be limited, however, to argument based upon the record previously submitted.  
  
(b) Where there is no transcript of the proceedings before the District Committee, the fact that the parties, including students, are entitled to bring with them to the appeal hearing, and to have testify, any persons whom they desire to attend, to submit any written material which they desire, and to be represented by counsel. Where a party intends to submit written material, the Executive Director may require that an appropriate number of copies be provided.
  5. That the Board of Directors or Board of Appeal will have copies of the written materials submitted to and by the District Committee, as well as any correspondence subsequent thereto, making it unnecessary for the parties to provide them. Should the school or student not have copies of any of these materials, a request may be made to the Executive Director to provide a set to the parties.
  6. That if the principal has any questions, that principal is to contact the Executive Director or another identified person.
- B. Where possible, the Scheduling Letter should be mailed or faxed under circumstances that would result in its being received by the principal at least two weeks before the hearing. A shorter period of notice may be appropriate depending on factors such as the appealing party ease of preparing for the hearing, a school's request for an earlier hearing, or the scheduling of meetings of the Board of Directors or a Board of Appeal. A telephone call from the Executive Director, or the Executive Director's designee, to the principal may be of assistance.
  - C. Where the matter came before the District Committee on the written complaint of another person or member school, representatives of the complaining person or school shall be requested to attend the appeal hearing and to be prepared to present evidence in support of the complaint.
  - D. Where the Executive Director is aware that a party is represented by counsel, that person shall be provided with a copy of the Scheduling Letter.
  - E. Hearings may also be arranged by telephone contact with the principal. Where this is done, a confirmatory letter in accordance with these Standards should be promptly sent.
  - F. **Continuance and Postponements.** A request by any party for a continuance or postponement of a hearing shall be sent in writing to the Executive Director, who

shall have the discretion to grant or deny the request. Requests should set forth the reasons for requesting the continuance or postponement of the hearing, and should be submitted at least one week prior to the scheduled date of the hearing. Where there will be no prejudice to any party, the request should be given serious consideration by the Executive Director.

Requests made within one week of the scheduled hearing will be granted only upon the showing of unforeseen circumstances and compelling grounds, and if the hearing can be rescheduled without prejudice to the other parties.

Requests made on the day of the hearing should be ruled upon by the presiding officer at the hearing. The presiding officer may submit the request for consideration by the body hearing the appeal. Requests made on the day of the scheduled hearing will be granted only upon the showing of unforeseen circumstances and compelling grounds, and if the hearing can be rescheduled without prejudice to the other parties. As a condition of granting the request, the party requesting the continuance or postponement may be required to reimburse other parties for expenses incurred in attending the hearing.

### **VIII. Conduct of Appeal Hearing**

- A.** Immediately prior to the beginning of the appeal hearing, the Executive Director, or the Executive Director's designee, shall introduce each member of the Board of Appeal, or the presiding officer where the hearing is before the Board of Directors, together with any executive staff members, consultants, and advisors who may be present. The Executive Director, or the Executive Director's designee, shall introduce the principal or lead representative of each member school present, and request that person to introduce the persons who are representing the school in its appeal.
- B.** The presiding officer should begin the hearing with an introductory statement that identifies the manner in which the matter came before the Board of Directors or Board of Appeal, and the issue(s) or the rule(s) involved.

#### **C. Confidentiality (Student Information)**

During hearings, when a student, the student's family, and/or the student's school, anticipates that Personal Private Information (as defined in the GLOSSARY of the PIAA By-Laws) relating to the student-athlete and/or the student's family or others may be disclosed, the student, the student's family, and/or the student's school may request that all or parts of the matter be closed to persons not involved in the hearing or affiliated with PIAA. Absent objection, and under normal circumstances, the presiding officer should honor such request.

If any person objects to closure of the hearing, the presiding officer shall consider the merits of the respecting positions and determine whether complete or partial closure of the matter is appropriate. In reaching such decision, the presiding officer shall carefully consider the privacy interests of students as the primary factor to be weighed, but shall take into account a general goal of openness of proceedings. Where closure is deemed appropriate, and it is feasible to do so, the presiding

officer should limit closure to those parts of the hearing where Personal Private Information of the student or the student's family is likely to be disclosed.

**D. Confidentiality (Other Information)**

Where actions may be taken against a school or its personnel, or PIAA-registered sports officials, pursuant to the provisions of ARTICLE XIII, PENALTIES, or ARTICLE XV, OFFICIALS, of the PIAA By-Laws, the school or adults involved may request that all or parts of the matter be closed to persons not involved in the hearing or affiliated with PIAA. Under normal circumstances, and if no objection is made, such request may be honored by the presiding officer when potentially criminal conduct or the employment of member school coaches or other employees may be at issue. In other instances, the presiding officer should be reluctant to close the hearing.

If any person objects to closure of any part of the hearing, the presiding officer shall consider the merits of the respecting positions and determine whether complete or partial closure of the matter is appropriate. In reaching such decision, the presiding officer shall weigh the privacy interests of persons or school seeking closure and the legitimate interest of PIAA members and the public in knowledge of enforcement of the PIAA Constitution, By-Laws, Policies and Procedures, and Rules and Regulations. Where closure is deemed appropriate, and it is feasible to do so, the presiding officer should attempt to limit closure.

**E. Order of Proceeding**

1. Where the matter comes before the District Committee on the complaint of a member school, the representatives of that school shall be requested to make the first presentation.
2. Where the matter involves the eligibility of a transfer student, and the issue of a transfer for any athletic purpose is involved under ARTICLE VI, TRANSFERS, RESIDENCE, AND RECRUITING, of the PIAA By-Laws, and any representatives of the transferor school are present, they should be requested to make the first presentation.
3. The time for hearing from witnesses not affiliated with school, such as sports officials, is to be determined according to the position they are expected to support. This is something that will often have to be decided at the appeal hearing; the goal is to provide schools and persons with adverse evidence to which it would desire an opportunity to respond before it begins to make its presentation.

- F.** The testimonial portion of the hearing shall begin with the presiding officer calling upon the applicable party to present the matter. A principal may designate another representative of the school, the school district solicitor, counsel for the student or other individual involved, or a parent or a guardian of the student involved to present the matter. Leeway is to be provided to counsel representing any person before the Board of Directors or Board of Appeal, but if a dispute arises between counsel and the principal, that principal is to be given the first opportunity to speak, and counsel should be given an opportunity to do so thereafter.

**G.** Consistent with the maintenance of an orderly and informative hearing, the manner of presentation of a party's case shall be as chosen by the party.

1. While the manner of presentation may involve formal trial-type proceedings in which witnesses are called and asked questions, to the more informal and common situation where witnesses are simply given the opportunity to present their evidence is usually more effective.
2. While the manner of presentation may involve formal trial-type proceedings in which witnesses are called and asked questions, the more informal and common situation where witnesses are simply given the opportunity to present their evidence is usually more effective.
3. Reasonable cross-examination of witnesses is permitted. Cross-examination may be conducted by one representative of any party, such as a school's principal, or the school's counsel, and by a student or the student's counsel or parent.
4. Any person in attendance other than representatives of the Board of Directors or Board of Appeal is subject to questioning by a school, party, member of the District Committee, counsel for the District Committee, or other person so authorized by the chair.
5. Counsel cannot reasonably expect formal rulings on legal objections in the context of these hearings. However, if a principal or counsel interposes an evidentiary objection, those having to do with relevance of the testimony and repetitiveness of the testimony may be sustained. Other objections (most often, hearsay) may be ruled on by the presiding officer but may also be noted and considered during deliberations. The presiding officer also has the authority to control issues of relevance and repetitiveness even in the absence of any objections.
6. Representatives from the District whose decision is appealed may question witnesses and may respond to questions from any person in the room seeking factual information within the personal knowledge of the representative.

**H. Other Procedural Matters**

1. **Tape Recordings.** Before any testimony is taken, if the hearing is to be taped recorded by the Board, the presiding officer shall announce this intention. The presiding officer shall explain that the purpose of the tape is for the use by the Board of Directors or Board of Appeal during its deliberations. If there are any objections, the taping will not occur.
2. **Transcription of Hearing.** Where a request is made that the hearing be transcribed by a court reporter, such transcription shall be permitted so long as (1) it is at the expense of the requesting party, and (2) PIAA receives a copy of the transcript at the expense of the requesting party contemporaneously with the delivery of the original to the requestor. The Board, on its own, may elect to transcribe the hearing. If it chooses to do so, it will bear the expense for

attendance of the court reporter. Costs for a transcript must be borne by the parties requesting preparation of the transcript.

Where the Executive Director and/or Board elect to have a court reporter attend a hearing, the cost of attendance shall be borne by the Board. The costs of any transcript sought by a party, however, shall be borne by that party, which shall provide a copy of the

3. **Swearing of Witnesses.** Swearing of witnesses is permitted so long as the party requesting it has made the necessary arrangements for the attendance and compensation of a person authorized to do so.
4. **Sequestration of Witnesses.** Sequestration of witnesses (so that witnesses are not able to hear the testimony of other witnesses) is at the discretion of the presiding officer. Such requests generally relate to anticipated credibility problems with subsequent witnesses if they have heard prior witnesses. Sequestering of witnesses should be permitted where there is a sound basis for preventing future witnesses from hearing the testimony of earlier ones. Parties to the proceeding (including at least one representative of a school) may not be sequestered.
5. Approach to hearsay generally: Hearsay, as a general matter, is testimony, affidavits, statements, and/or other documents which relay what another person, not present to be cross-examined at the hearing, previously said about something that is now relevant to the proceeding. Because other parties and the decision makers do not have an opportunity to question the person making the statement(s), the evidence should not be relied upon unless there are strong indicia that the information is reliable. Unsubstantiated rumors in particular are unreliable. There are several situations in which hearsay can be used or relied upon by the decision makers:
  - a. If the alleged speaker is present for the hearing and can be questioned about it, the hearsay may be admitted. Also, if the adverse party admits to the accuracy of the statement, it can be admitted as well.

**Example:** A Principal testifies that a parent told the Principal that student told the parent that he or she was transferring to play for a particular Coach. If the parent is present to confirm that discussion, it can be considered. Also, if the student is present and confirms the discussion, it can be admitted. If the student denies the discussion, and there is no other corroborating evidence, it should not be considered.
  - b. The hearsay may be used, even if not relied on in the decision, to question other witnesses.

**Example:** A newspaper article containing information is hearsay since it was written by someone not in the hearing. However, adverse parties and the decision makers may question witnesses about contents of the article.
  - c. School, business, medical, and governmental records, if prepared in the normal course of the entity's operations, can be admitted and relied upon.

**Example:** Transcript, attendance records, and other school forms may be relied upon as accurate.

- d. Documents that have indicia of reliability. This is left to the discretion of the decision makers but, if accepted, an explanation should be provided as to why the information is believed to be credible and should be relied upon by the decision makers.

**Example:** Leases and sales agreements for homes if prepared and signed by realtors can usually be relied upon as supporting the existence of a sale or lease of property.

- e. The hearsay may be used to explain why someone did something.

**Example:** A witness may testify that he or she did something in reaction to what someone else told that person. What was told to the witness, however, may not be relied on as necessarily being truthful.

- f. The hearsay is not being offered for its truth.

**Example:** A witness says that a friend told him that the sky was blue one day. If it doesn't matter to the case what color the sky was, and the statement was made for other purposes, it can be considered (but not to prove that the sky was blue).

- g. Statements of a party whose interest is at issue.

**Example:** A school official testifies about what a student whose eligibility is at issue tells that school official. The statement is admissible regardless of whether the student is present at the hearing.

- 6. **Sworn and unsworn statements:** Parties will often offer sworn or unsworn statements at hearings. While sworn statements may be more reliable than unsworn ones, both still constitute hearsay because other persons at the hearing cannot question the person making the statement. Therefore, they should be relied upon only if undisputed or there is other evidence that supports the reliability of the statements made therein.

- I. All persons who are in attendance and who desire to speak to the issue(s) shall be afforded an opportunity to do so.

- J. **Length of Hearing.** Presentations at the hearing should be limited to no more than forty-five (45) minutes per party, including questions to adverse witnesses. Unless a student's interest differs from that of the student's school, the student's time for presentation shall be included within the period set for the presentation of the student's school. Should a party believe that its presentation is likely to require more than forty-five (45) minutes, it should request the Executive Director or presiding officer to permit an extension of the deadline. Absent showing of exceptionally good cause, a party will not be permitted an extension of more than fifteen (15) minutes. Also, parties should be aware that several hearings are often scheduled for the same day. If a need for an extension is known, it should be requested as early as possible so that schedules can be established in a manner minimizing inconvenience to other schools and witnesses.



- K. Before concluding the testimonial portion of the hearing, the presiding officer shall inquire as to whether every person who desired to speak has done so. When no one else desires to speak, the presiding officer shall state that the hearing is closed.

**IX. Deliberations Following Hearing**

- A. The presiding officer may limit attendance at the deliberations to voting members of the Board of Directors or to the Board of Appeal, but may allow the attendance of any executives or advisors affiliated with PIAA.
- B. Deliberations shall not be tape-recorded.
- C. The Board of Directors or Board of Appeal shall base its decision only on the evidence, written and oral, presented to it. Uncorroborated information in newspaper articles and anonymous correspondence is not considered evidence (although it may serve as a basis for questions during the hearing).
- D. The Board of Directors or Board of Appeal may consider prior violations by a party in determining what penalty to assess for the current violation, but shall not consider such matters in determining whether the current alleged violation was in fact committed.
- E. Representatives of the District Committee from which the appeal is taken, and all witnesses, shall not attend the deliberations or vote on the appeal.
- F. The vote on the decision shall be taken in public.

**X. Notification of Appeal Decision**

- A. The Executive Director, or the Executive Director's designee, shall notify the parties, including the principal of appealing school(s) of the decision of the Board of Directors or the Board of Appeal by telephone call to that (those) principal(s), as soon as it is reasonably possible to do so. The principal is expected to promptly orally notify the affected student(s) of the decision. The Executive Director shall follow this oral notification with the confirmation by letter ("Decision Letter") of the decision to (1) the appealing parties; (2) the parents or guardians of any student whose eligibility was at issues (if the addresses of such individuals are provided to the Executive Director); and (3) all adults who were subject to sanction at the hearing.
- B. The Decision Letter shall identify the date of the hearing or other considerations, the rule(s) under which the decision was made, and shall give a brief description of the reason(s) for the decision.
- C. A copy of the Decision Letter shall be provided to any counsel involved and to any other parties. Where two schools are parties, they may be notified by a single letter containing a double inside address, or by separate letters.

# **EMPLOYMENT POLICY AND ASSIGNMENT OFFICIALS POLICY**

## **I. General**

PIAA is committed to the principles of equal employment opportunity for all individuals. PIAA will make all employment-related decisions, without regard to race, color, religion, gender, age, national origin, ethnic background, or non-job related disability or handicap.

## **II. Equal Employment Opportunity**

It is the policy of PIAA to seek and employ qualified personnel; to provide equal opportunity for advancement of employees, including upgrading, promotion and training; and to administer these activities in a manner that will not discriminate against any person because of race, color, religion, gender, age, national origin, ethnic background, or non-job related disability or handicap.

To further this policy, PIAA will:

- (a) make all employment-related, hiring decisions without regard to race, color, religion, gender, age, national origin, ethnic background, or non-job related disability or handicap or and take affirmative measures to seek qualified minority group and female job applicants and candidates;
- (b) further the principle of equal opportunity in its employment decisions which are based on qualifications in accord with the essential functions to perform the job;
- (c) ensure that promotion decisions are in accord with general principles of equal opportunity by applying only merit based and job-related requirements for promotional opportunities and employment assignments; and
- (d) ensure that all other terms and conditions of employment, such as compensation, benefits, transfers, training and educational programs, will be administered without regard to race, color, religion, gender, age, national origin, ethnic background, or non-job related disability or handicap.

## **POLICY FOR ASSIGNING GAMES/ASSIGNOR(S)**

Member schools are ultimately responsible for entering into contracts with PIAA-registered sports officials to officiate Regular Season Contests. Member schools may, either directly or through an organized group of member schools, delegate the responsibility of arranging for officiating at specific Regular Season Contests to another individual, typically referred to as an “assignor”, under the following conditions:

- 1) The assignor annually provides certification to the member school, or an organized group of member schools of which the contracting school is a member, that the assignor does not assess Contest officials, nor accept from Contest officials, a fee. If there is any fee or other compensation to be paid to the assignor, it shall be paid by the member school, or an organized group of member schools.
- 2) The assignor annually provides certification to the member school, or an organized group of member schools, that the assignor does not discriminate on the bases of race, color, religion, gender, age, national origin, ethnic background, or non-performance related disability or handicap of official or participating student-athletes with respect to the level, quality, or number of assignments, and does not otherwise discriminate against any official on the basis of gender, national origin, race, religion, or ethnic background.
- 3) Contracts for Officials Under PIAA Rules (PIAA Official Contract Form) are to be issued for all Contest officials’ assignments and shall be signed by the Principal of the member school or by one Principal representing an organized group of member schools or, at the option of the applicable Principal, the Athletic Director of the member school or one Athletic Director representing an organized group of member schools.

No member school, or an organized group of member schools, shall utilize the services of an assignor whom the member school, or an organized group of member schools, determines is seeking or accepting fees from officials or who is discriminating against officials on the bases of race, color, religion, gender, age, national origin, ethnic background or non-performance related disability or handicap of official or participating student-athletes.

Member schools and organized groups of member schools, which utilize the services of an assignor, are encouraged to enter into a written agreement with the assignor specifying the relationship with the assignor and the responsibilities of the assignor. A form agreement, which can be modified to meet the specific circumstances as needed, is provided in the Forms section of the PIAA Handbook.

## **POLICY FOR ASSIGNING DISTRICT CHAMPIONSHIP CONTEST OFFICIALS**

It is PIAA policy that PIAA District Officials' Representative(s), or the Officials' Representative's designee(s), with the concurrence of the respective PIAA District Chairmen, assign PIAA-registered Contest officials in the sports of baseball, basketball, cross country, field hockey, football, lacrosse, softball, soccer, swimming and diving, track and field, volleyball, and wrestling to all District Championship Contests.

The PIAA District Officials' Representative(s), and any agents and employees thereof, who participate in the assignment of officials, shall not refuse to assign an official based on the gender, national origin, race, religion, or ethnic background of the official or the gender, national origin, race, religion, or ethnic background of the participating student-athletes; shall not discriminate against any official on the basis of race, color, religion, gender, age, nation origin, ethnic background or non-performance related disability or handicap with respect to the level, quality, or number of assignments; and shall not otherwise discriminate against any official on the basis of race, color, religion, gender, age, national origin, ethnic background, or non-performance related disability or handicap.

## **POLICY FOR ASSIGNING INTER-DISTRICT CHAMPIONSHIP CONTEST OFFICIALS**

It is PIAA policy that the Executive Director, or the Executive Director's designee, assigns PIAA-registered Contest officials in the sports of baseball, basketball, cross country, field hockey, football, lacrosse, softball, soccer, swimming and diving, track and field, volleyball, and wrestling to all Inter-District Championship Contests.

Beginning July 1, 2011, the failure of a PIAA-registered sports official to attend at least one PIAA Officials' Convention during the preceding five (5) years may be considered a factor in determining whether to assign that sports official to officiate a PIAA Inter-District Championship Contest.

PIAA, and any officers, agents and employees thereof and Chapters of Registered Officials, and any officers, agents and employees thereof who participate in the assignment of officials to Postseason Contests, shall not refuse to assign a Contest official based on the gender, national origin, race, religion, or ethnic background of the Contest official or the gender, national origin, race, religion, or ethnic background of the participating student-athletes, shall not discriminate against any Contest official on the basis of race, color, religion, gender, age, national origin, ethnic background, or non-performance related disability or handicap with respect to the level, quality, or number of assignments, and shall not otherwise discriminate against any Contest official on the basis of race, color, religion, gender, age, national origin, ethnic background, or non-performance related disability or handicap.

A Contest official may report an alleged violation of the nondiscrimination provisions of this Policy for Assigning Contest Officials to the Officials' Representative(s) of the PIAA District in which the Contest official resides, or to the Associate Executive Director, in writing, describing the alleged violation in such detail as is available to the Contest official. The Officials' Representative will forward a copy of any such report to the Associate Executive Director. In either case, the Associate Executive Director will circulate any such report in summarized form to the officers of PIAA and to the PIAA Board of Directors. PIAA, and any

officers, agents, and employees thereof, and Chapters of Registered Officials, and any officers, agents, and employees thereof who participate in the assignment of Contest officials, shall not retaliate against any person because of the filing of a report with the Officials' Representative or the Associate Executive Director, or because of any person's involvement in the resolution of the report, or because of participation in any capacity in the case of Noreen P. Kemether v. PIAA.

In those instances in which a PIAA member school or group of member schools enters into a contract by which responsibility for the assignment of Contest officials is given to another person or entity, PIAA recommends that PIAA member schools include contract language that is identical to the nondiscrimination provisions of this Policy. PIAA also recommends that, in those instances in which the responsibility for the assignment of Contest officials is given to another person or entity by a PIAA member school or group of member schools in a document that is less formal than a contract (such as, for example, an annual letter), the document include equivalent language.

### **FEES: POLICY REGARDING REGULAR SEASON CONTEST OFFICIALS' FEES**

The Board of Directors will not sanction, recognize, or support the establishment of either minimum fees or maximum fees for officiating Regular Season Contests by either any Chapter of Sports Officials or organized group of member schools.

The matter of Contest officials' fees is an agreement between the individual Contest official and the school or entity hosting the Contest(s). A contract, to be valid, shall be in writing, shall be consistent with the "Contract for Officials Under PIAA Rules" ("Officials' Contract"), and shall be signed by the Contest official and the Principal or Athletic Director of the contracting school or entity.

The process for payment of PIAA-registered sports officials' Regular Season fees is as follows:

- 1) Host schools or entities, and sports officials who have agreed to work a Contest or a multi-Contest event, such as a Tournament involving two or more PIAA member schools, shall, as early as is reasonably feasible, electronically or on paper complete an Officials' Contract for that Contest or Tournament. Disputes arising from oral agreements will not be considered by PIAA.

Host schools and entities should ensure that Contest officials' fees are paid to the officials **prior to** the beginning of **all** Regular Season Contests. To be so paid, checks must be prepared in advance and the host school or entity must have the required information concerning the official. Therefore, the failure of an official to have executed an Officials' Contract reasonably prior to the Contest or Tournament may result in the host school or entity being unable to comply with this recommendation.

- 2) Officials shall timely complete any requested expenditure reports, state, local, or federal tax forms, and any other accounting documents that may reasonably be required by the host school or entity.

- 3) Officials must complete their assignment as contracted and perform all duties as written

in said contract. This includes, but is not limited to, appropriate time of arrival, equipment and Contest site inspections, pre-Contest activities (i.e., weigh-in), and all other duties as detailed by the sport specific National Federation of State High School Athletic Associations (NFHS) rules book and/or adopted PIAA policies.

### **Contract Disputes**

Any dispute arising out of an Officials' Contract may be brought by either the official or the host school or entity to the local elected PIAA District Officials' Representative, who shall attempt to mediate the dispute.

If the local District Officials' Representative is unable to resolve a claim by an official asserting a breach of the contract, the official may request a hearing before the local PIAA District Committee for failure of the host school or entity to adhere to the PIAA Policies and Procedures. Penalties may be enforced as per ARTICLE XIII, PENALTIES, of the PIAA By-Laws. This procedure is not available until the official has made a good faith effort to resolve the dispute through mediation with the District Officials' Representative.

## **ATHLETIC ELIGIBILITY**

The basic responsibility for eligibility is in the hands of the principal. When the principal certifies the eligibility of an athlete by signing the eligibility list, the assumption is that all listed athletes have been thoroughly checked.

Violations of eligibility rules may cause an individual, a team or a school to suffer penalties.

Member schools are responsible for dissemination of information about athletic eligibility. The following recommendations provide a broad base of coverage for the member schools' students and staff.

1. School administrators should be sure that all coaches (including non-teaching coaches) know and implement the rules and pass them along to their athletes.
2. Publish the rules or at least a summary of the rules in:
  - a. The student handbook
  - b. The faculty manual
  - c. At least one communication to the parents - i.e. the parental slip for athletic participation
  - d. A communication to each athletic booster's organization
3. School administrators should be sure the following individuals are aware of the rules:
  - a. Guidance counselors
  - b. Junior high school personnel
  - c. Attendance officers
  - d. Pupil personnel workers
4. The eligibility rules should be posted in key locations such as:
  - a. The athletic office
  - b. Locker rooms

### **Eligibility Problems**

1. Students transferring from other schools.
2. Students repeating all or a portion of a school year.
3. Students with attendance and/or scholarship problems.

It is important that students whose status is questionable are identified. Once identified, their eligibility can usually be determined easily.

## Checking Student/Athlete Eligibility

Some suggestions for checking student eligibility:

1. Eligibility information should be kept in one place.
2. The principal or his designees (athletic director, faculty manager, etc.) should be in charge and should coordinate the process.
3. Rules should be up-to-date and changes noted each year.
4. Have the athlete and his/her parents(s) supply the following information in conjunction with the parental permission slip before the student tries out.
  - a. Name
  - b. Grade level
  - c. Age
  - d. Date of birth
  - e. Home Address
  - f. Parent(s) name
  - g. Semesters of attendance
  - h. Years of participation

This information can be checked against school records.

5. Verify that each athlete has a physical, insurance coverage and parental permission to participate.
6. Check grades and attendance from the previous semester.

### Foreign Exchange Students

Foreign exchange students are eligible to participate in interscholastic athletics at a PIAA member school for only one year.

For Students to be eligible, a designated representative of a member school must complete the Foreign Exchange Student Eligibility Agreement located in the PIAA Constitution and By-Laws and send the completed form and a copy of the J1 Visa and copy of Parent/Physical Certificate to:

**Raymond Wotkowski**  
**Chairman, District 6 Committee**  
**Forest Hills School District**  
**1427 Frankstown Road**  
**Sidman, PA 15955**

If documents are proper, the student will be declared eligible upon the review of the information by the executive committee and will officially be declared eligible at the next regular scheduled District 6 meeting.

If you have a student whose eligibility is questionable:

1. Gather all the facts and documentation
2. Check the PIAA By-Laws.
3. If a question arises, call Ray Wotkowski, Chairman at 814-495-4611.
4. In the event that the situation would require a District 6 committee decision, you will be asked to file the PIAA form, "Request for a Decision on Athletic Eligibility", located in the PIAA Constitution and By-Laws.
5. Complete the form thoroughly and attach supporting documentation.
6. Send the completed form to:  
**Raymond Wotkowski**  
**District 6 PIAA Chairman**  
**Forest Hills School District**  
**1427 Frankstown Road**  
**Sidman, PA 15955.**
7. The District 6 Committee will review the question and provide a decision at the next regularly scheduled meeting.



## **POLICY CONCERNING BOYS AND GIRLS PARTICIPATING AND PRACTICING TOGETHER IN INTERSCHOLASTIC ATHLETICS**

This policy applies to PIAA responses to inquiries as to whether it is permissible or required for boys and girls to participate or practice together on the same interscholastic athletic team, or to be segregated on the basis of sex.

In 1975, the Commonwealth court of Pennsylvania permanently joined PIAA from establishing any rule or regulations that would prohibit boys from playing or practicing on girls' teams or girls playing or practicing on boys' teams. That permanent injunction remains in effect, and any attempt by PIAA to adopt such rules would constitute contempt of court.

In view of the presence of the issue and the existence of the injunction, the following is the response that shall be given by PIAA to such inquiries:

1. The PIAA Constitution and By-Laws apply equally to boys and girls participating in and practicing for interscholastic athletics.
2. PIAA has no rules that deal with the participation of boys and girls on the same athletic team or with boys and girls practicing together for interscholastic athletics. PIAA therefore does not prohibit such combined participation or practicing.
3. The specific inquiry should be referred to the solicitor for the school district involved.
4. In preparing his response to the inquiry, the school district solicitor should be referred to the following three sources of guidance:
  - a. The United States Department of Education Regulations under Title IX of the Education Amendments of 1972, which appear at 34 Code of Federal Regulations (CFR) Part 106, and cases decided under those regulations and under Title IX itself.
  - b. The Pennsylvania State Board of Education health and physical education regulations relative to interscholastic athletic programs, which appear at 22 Pa. Code Section 4.27 (d) - (f).
  - c. The opinion of the Commonwealth court in Commonwealth of Pennsylvania v. Pennsylvania Interscholastic Athletic Association, 18 Pa. Commonwealth Ct. 45, 334 A.2d 839 (1975).
5. The solicitor should be informed that these sources are only to provide a starting point for any independent analysis; they are not intended to be an exhaustive identification of all potentially relevant sources.

## **INCIDENT REPORTS**

1. A District 6 Incident Report should be filed under the following circumstances:
  - a. The suspension of a contest before its completion.
  - b. Any physical or verbal assault on an official.
  - c. Any physical altercation involving contestants, coaches, officials and/or spectators.
  - d. Any serious violation of PIAA rules and regulations.
  
2. Officials should report any incidents to the District 6 Officials' Representative within twelve (12) hours of the conclusion of the contest during which the incident occurred. If the officials' representative is not available, officials should report the incident to the District 6 chair or to the District 6 secretary/treasurer.
  
3. Officials will send a copy of their incident report to the principals of the involved schools. The involved schools must respond to the report in writing within two (2) days of its reception. A District 6 reporting form should be used. (see page 31)
  
4. The District 6 Executive Committee will review the submitted reports and determine what course of action should be taken. The District 6 chair will notify the involved schools of that course of action.
  
5. Schools involved in a reported incident are entitled to a hearing before the District 6 Committee. Hearings shall be held at the District 6 Committee's next regularly scheduled meeting unless the executive committee considers it necessary to schedule the hearing at a special meeting on an earlier date.
  
6. Any rulings or sanctions imposed by the District 6 Committee may be appealed to the PIAA Board of Directors by contacting the PIAA Executive Director at the PIAA Office in Mechanicsburg, PA.

# PIAA - DISTRICT 6 INCIDENT REPORT

Sport \_\_\_\_\_

## **Schools Involved**

\_\_\_\_\_  
Home School

\_\_\_\_\_  
PIAA District

\_\_\_\_\_  
Visiting School

\_\_\_\_\_  
PIAA District

\_\_\_\_\_  
Date of the incident

\_\_\_\_\_  
Time, inning or heat

\_\_\_\_\_  
Score during the incident

## **Official's Report**

Who was involved in the incident? \_\_\_\_\_

Where did the incident occur? \_\_\_\_\_

What were the circumstances? \_\_\_\_\_

What action did the officials take? \_\_\_\_\_

\_\_\_\_\_  
Please attach any additional information

## **Principal's Report**

Who was involved in the incident? \_\_\_\_\_

Where did the incident occur? \_\_\_\_\_

What were the circumstances? \_\_\_\_\_

What action did your school district take? \_\_\_\_\_

\_\_\_\_\_  
Please attach any additional information.

\_\_\_\_\_  
Official's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's signature

\_\_\_\_\_  
Date

## **PROBLEM SOLVING PROCEDURE**

1. Investigate
  - a. Determine what happened
  - b. Ask for statements from officials, persons of authority, coaches and security personnel who were witnesses to the event.
  - c. Find other witnesses to the event and ask them to document what they saw.
2. Involve school officials (administrators) from both schools in the investigation.
3. Let all parties concerned know you are interested in resolving the situation.
4. When appropriate, utilize school rules and community laws to prosecute the offenders.
5. Re-examine school policies and procedures to determine if the problem could have been avoided.
6. Submit a completed report on the incident to the District 6 Chair.
7. Should the incident require a hearing before the Committee, the principal will be made aware of the following:
  - a. Site, time, and date of hearing
  - b. Who should attend
  - c. Who will be attending
  - d. The basic procedure and format of the hearing
  - e. What documentation should be supported
  - f. What the consequences might be

## Dealing with Inclement Weather

The PIAA District 6 is advising all schools of the following when inclement weather is a possibility:

1. It is recommended that principals, athletic directors, contest official, and coaches meet prior to the contest regarding the possibility of inclement weather for all sports to insure that there are clear predetermined guidelines established to address any and all scenarios.
2. Do any and all things possible to insure the safety of the participants, fans and others. Please reference the “Lighting Safety” guidelines below.
3. All PIAA District 6 section football games must be played in their entirety as they bear on post-season qualification.
4. The NFHS sport specific rulebooks identify criteria regarding potential termination of contests and the requirements that identify when games are considered official. These guidelines must be followed. If the specific sport rulebook does not specify termination guidelines, insofar as possible, all games should be played to conclusion.
5. It is recommended (**and it is only a recommendation**) of the PIAA District 6 that all non-section football games postponed before the conclusion of the first half, be concluded at a later date.
6. It is recommended that non-section football games interrupted in the second half or games that are being played under the “mercy-rule” be terminated with the existing score unless it is mutually decided that a game should be concluded at a later date.
7. Remember that if a non-section football game is not concluded, the existing score will stand. The National Federation Rule Book; Rule 3, Article 3 states: **“Games interrupted because of events beyond the control of the responsible administrative authority shall be continued from the point of interruption, unless the teams agree to terminate the game with the existing score or there are conference, league or state associations’ rules, which apply.”**

### LIGHTING SAFETY

Coaches, officials, Certified Athletic Trainers and players must recognize the hazard posed by lighting and know what to do to minimize the risk of serious injury or death during outdoor activities.

Use the electronic devices to **determine** potential for lightning **injury and convey this risk** to game officials and coaching staffs. If you do not have lighting detector use the “Flash-to-bang” method for measuring lighting distance. As lightning approaches, the time in seconds from seeing the stroke to hearing the thunder decreases. For each 5-second count, lightning is 1 mile away. At a count of 15 seconds (3 miles) there is imminent danger! Seek shelter immediately. It is strongly recommended that you seek shelter at a count of 30 seconds (6 miles). Follow your institutions policy and go to a safe location, **(a completely enclosed area), staying away from open doors and windows.**

Turn off and stay away from electrical appliances. Avoid using a regular telephone (except in emergency situations).

A cellular or portable phone is safe if the person and the antenna are located within a safe location and if all other precautions are followed.

A car or bus can act as a “safe location” as long as the windows are closed completely and you stay away from the windows.

If no safe structure or location is within a reasonable distance, find a thick grove of small trees surrounded by taller trees or a dry ditch. Assume a crouch position on the ground with only the balls of the feet touching the ground, wrap your arms around your knees and lower your head. **DO NOT LIE ON THE GROUND.**

Wait a minimum of 30 minutes from the last lighting strike/visual/sound or until the lighting detector indicates that the storm is no longer a threat. Any subsequent lightning or 30-minute count should reset the clock and another count should begin.

# **2011-12 District 6 Committee Assignments**

## **Budget**

Michael Hudak\*  
David Crumrine  
Don Hosterman  
Thomas Kakabar  
Dean Rossi

## **Football Officials Assignments**

Michael Hudak\*  
Donald Hosterman  
Dean Rossi  
Evaluators

## **Sportsmanship Award**

Michael Hudak\*  
Kathy Getz  
Dean Rossi  
Raymond Wotkowski

## **Basketball Officials Assignments**

Michael Hudak\*  
Kathy Getz  
Donald Hosterman  
Dean Rossi  
Evaluators

## **Official Assignments for All Other Sports**

Michael Hudak\*  
Kathy Getz  
Sports Chairperson  
Evaluators

# 2011-12 District 6 Sports Committee Assignments

## **Baseball**

David Crumrine\*  
Ralph Cecere

## **Basketball**

Thomas Kakabar\*  
Charles Glasser  
Raymond Wotkowski

## **Cross Country**

Donald Hosterman\*  
Raymond Wotkowski

## **Field Hockey**

Kim Hubler\*  
Dean Rossi

## **Football**

Raymond Wotkowski\*  
David Crumrine  
Gary Jubas  
Ralph Cecere

## **Golf**

Dean Rossi\*  
Michael Hudak

## **Soccer**

Donald Hosterman\*  
David Crumrine

## **Lacrosse**

Curtis Whitesel\*  
Kim Hubler

## **Softball**

Donald Hosterman\*  
Kathy Getz  
Charles Glasser  
Norman Krumenacker

## **Swimming and Diving**

Curtis Whitesel\*  
Kathy Getz  
Dean Rossi

## **Tennis**

Dean Rossi\*  
Alberta Ake  
Thomas Kakabar

## **Track**

Dean Rossi\*  
Kim Hubler

## **Wrestling**

Donald Hosterman\*  
David Crumrine  
Dean Rossi  
Curtis Whitesel

## **Volleyball**

Kathy Getz\*  
James Price  
Thomas Kakabar

## **Trophies**

Ken Salem\*  
Raymond Wotkowski



## DISTRICT 6 TOURNAMENTS

### 1. Conditions for Entry

Entry and participation in the 2011-12 PIAA District 6 Tournaments are voluntary. District 6 member schools are not required to enter into tournaments sponsored by the District. Entry of a team into a tournament signifies that the member school accepts the conditions and provisions that are described here.

Further, a member school accepts the fact that the District 6 Committee reserves the right to make changes in the management, operation and schedule of the 2012-12 District 6 Tournaments if, in the committee's judgment, it becomes necessary.

### 2. No Protest Rule

Under PIAA there can be no protest of contests as follows:

*The Board of Director and District Committees will not consider any protest in athletic contest which are based on play situations or officials' decisions involving interpretation or judgment of plays.*

*In no case will the results of a contest be reversed nor will a contest be ordered or permitted to be replayed.*

*Questions regarding interpretation of rules or judgment of officials should be submitted, in writing, to the PIAA Executive Director.*

### 3. Officials

All officials for the District 6 tournaments are assigned by the District 6 Officials' Assignment Committee. The officials are chosen from a pool of officials recommended by the participating schools and by the officials' chapter in District 6.

### 4. Photographing, Filming, and Videotaping

PIAA rules and regulations do not prohibit schools, spectators, and/or media from photographing, filming or videotaping at District 6 tournaments. However, photographing, filming or videotaping at District 6 tournaments shall be subject to the following restrictions:

- a. Photographing, filming and videotaping for the purpose of review before the completion of the filmed game will be prohibited.
- b. Two (2) persons from each school will be admitted free to photograph film or videotape these games. All others are required to purchase an admission ticket.
- c. Persons desiring to film or videotape must report to the game manager a minimum of 15 minutes prior to the start of the game/contests.
- d. Persons filming or videotaping must remain in the areas designated by the game manager for that purpose.
- e. Persons filming or videotaping shall not stand on any unsafe or potentially hazardous physical objects or facilities.
- f. Persons filming or videotaping shall not interfere with the visibility and comfort of other spectators, nor shall they present a safety hazard to other spectators.

## **5. Restriction of Use of Tobacco Products**

PIAA Board of Directors policy prohibits the use of tobacco products by participating and non-participating team personnel, including coaches, during any interscholastic athletic contest at any level of interscholastic athletic competition.

The use of tobacco products by team members/personnel and coaches is prohibited during pre-game, game, and post-game activities in the locker rooms and in the vicinity of the gymnasium/field.

## **6. Policy for Post-Game Interviews of Coaches and Team**

Following completion of the game, coaches, other school personnel, and persons affiliated with the team shall not allow or participate in any interviews with the electronic and/or print media or other persons until both teams have completed the congratulatory handshake ceremony, completed the awards presentation ceremony ([final] contests only), gathered their personal and/or team belongings, departed the competition surface, and returned to the team locker room.

## **7. Policy Regarding Coaches Disqualified**

A coach(es) disqualified from a PIAA championship (final) contest in a sport for unsportsmanlike conduct or flagrant misconduct shall be prohibited from participating in the awards presentation ceremony which immediately follows that championship (final) contest.

## **8. Merchandise Sale**

District 6 Championship programs and T-shirts will be available for purchase by contestants, coaches, and spectators during the tournament. There is a limited supply of championship T-shirts, and they will not be available at all sites. If you have any questions on this matter, please contact **Mr. James Price, District 6 Program Chair, at 724-254-4312.**

## **9. Restrictions on Cheerleading Activities**

The PIAA Board of Directors is most concerned with dangerous activities performed by cheerleaders in interscholastic events. In an effort to eliminate or minimize injury to cheerleaders, the following shall be in effect for all PIAA District 6 Championships:

- a.** No cheerleader shall stand on another person unless that other person has at least one foot on the ground.
- b.** No flips are permitted from another person unless that other person has both feet on the ground.
- c.** Trampolines and/or mini-tramps shall not be used.

**PRINCIPALS ARE REQUESTED TO REVIEW THESE POLICIES WITH THE COACH OR ADVISOR OF THE CHEERLEADING SQUAD AND THE MEMBERS OF THE CHEERLEADING SQUAD PRIOR TO THE START OF THE 2011-12 PIAA PLAYOFFS/CHAMPIONSHIPS.**

**DISTRICT 6 PIAA  
2011-2012 TOURNAMENTS  
BASEBALL**

**Dates of Tournament:** May 17, 2012  
May 21, 2012  
May 24, 2012  
**TENTATIVE FINALS:** AA & AAAA May 30, 2012  
A & AAA May 29, 2012

**Rain Date:** May 31, 2012 and June 1, 2012

**Last Date To Enter:** May 11, 2012 for A, AA and AAA      **Time:** Noon  
May 18, 2012 for AAA A

**Method of Entry:** Fax applications by May 11 or 18, 2012 at (814) 793-4942

**Site:** Vets Field, Blair County Ball Park in Altoona, PA or Medlar Field in State College, PA

**Guidelines For Entry**

Complete the power rating form and **FAX** it by the due date, May 11 or 18, 2012

**Qualifying Specifications:** Open Tournament

**Rating System:** Power rating – Four (4) points are received for a victory and bonus points are awarded for defeating:

- “A” team – 1 point
- “AA” team – 2 points
- “AAA” team – 3 points
- “AAAA” team – 4 points

Two additional points are awarded for a victory over a team with a winning percentage of .700 or higher. Total points earned would be divided by the number of games played at the deadline date to determine the rating number to be used for seeding.

**Entry Fee:** \$75.00/team

**Procedure for Postponement:** The host team determines if the games should be canceled because of inclement weather.

**Time of Decision:** Three hours prior to game time

**Ticket Information**

Championship Games; Gate sales only

Adults:      \$6.00                                  Students: \$3.00

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**Tournament Director: David Crumrine**

**Telephone: Work: 814-793-5300**

**FAX: 814-793-5301**

**Home: 814-224-5389**

**Email: [dcrumrine@scsd.k12.pa.us](mailto:dcrumrine@scsd.k12.pa.us)**

**DISTRICT 6 PIAA  
2011-2012 TOURNAMENTS  
BASKETBALL**

**Dates of Tournaments:** First Round: A, AA, AAA February 20, 2012  
AAAA February 25, 2012  
Championships: February 29 - March 3, 2012

**Last Date To Enter:** February 12, 2012 for A, AA, AAA      **Time:** 9:00 AM  
February 23, 2012 for AAAA

**Note:** Teams that do not enter the tournament or lose in the first round are permitted to play until February 25, 2012. To determine a league championship, the District 6 Committee will permit teams to play beyond the PIAA maximum of 22 games. All league play-off games that must be played during the tournament must have prior approval from the tournament director.

**Site:** First Round: TBA  
Championships: St. Francis University, Loretta PA (if available)

**Guidelines For Entry**

**Rating System:**

- A. All games that were played up to and including February 9, 2012 are counted for A, AA, AAA. Games played after February 10, 2012 will not be counted for seeding purposes. February 22, 2012 is the last play date that will count for AAAA. **All entry forms must be completed electronically and submitted via email (kakabatj@pennsmanor.org).**
- B. Objective criteria will be total points divided by the total games played. Points will be calculated according to the following:
  - 1. Four points for all wins
  - 2. Four points for defeating AAAA  
Three points for defeating AAA  
Two points for defeating AA  
One point for defeating A
  - 3. Two points for defeating any regularly scheduled team holding a .700 winning percentage as of February 10, 2012. February 23, 2012 for AAAA. These teams must be designated on the entry form.
- C. Any school participating in the basketball tournament that schedules an **out of state team** or a non-PIAA team shall adhere to the following conditions:
  - 1. Documentation of the male or female enrollment at that non-member school shall be furnished to the tournament director on a letterhead from that school and signed by the school principal prior to the first PIAA playing date.
  - 2. It is the responsibility of the member school to provide the results of games played by their non-member opponent if power points are to be awarded.

**Entry Fee:** \$75.00/team paid to PIAA District 6

**Procedure for Postponement:** Game manager will confer with the tournament director

**Time of Decision:** 2:00 PM on the day of the game

**Ticket Information**

Adults: \$6.00      Student: \$3.00 (presale only)  
Gate sales: Adults: \$6.00      Gate sales: Student: \$6.00

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**Tournament Director: Thomas Kakabar**

**Telephone: Work: 724-254-2666 Ext 4950**

**FAX: 724-254-3418**

**Home: 814-487-5932**

**DISTRICT 6 PIAA  
2011-2012 TOURNAMENTS  
CROSS COUNTRY**

**Dates of Tournament:** October 29, 2011

**Last Date To Enter:** October 20, 2011

**Time:** 11:00 AM

**Method of Entry:** Entry form by FAX or registered mail

**Site:** Indian Valley Middle School, 125 Kish Road, Reedsville, PA (Old Rt. 322)  
717-667-6608

**Guidelines For Entry**

**Qualifying Specifications:** Open Tournament

**Rating System:** None

**Entry Fee:** \$7.00/student athlete. If your school has 3 runners or less the cost is \$25.00/school.

**Procedure for Postponement:** None

**Time of Decision:** Will be competed - last possible date

**Ticket Information**

No tickets are required for attendance at District 6 Cross Country Championships.

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**Tournament Director: Donald Hosterman**

**Telephone: Work 814-422-8854 Cell: 814-404-7405**

**Fax: 814-422-8280**

**Email: [dhosterman@pennsvalley.org](mailto:dhosterman@pennsvalley.org)**

**Site Director: Rick Penepacker**

**Telephone: Home: 717-935-2966**

**DISTRICT 6 PIAA  
2011-2012 TOURNAMENTS  
FIELD HOCKEY**

**Dates of Tournament:** First Round week of October 24, 2011

**Last Date To Enter:** October 14, 2011

**Time:** 12:00 PM

**Method of Entry:** By FAX, or registered mail

**Site:** TBA

**Guidelines For Entry**

**Qualifying Specifications:** Open Tournament

**Rating System:** Teams are seeded by their win/loss record and the strength of their schedule up to and including Thursday, October 20, 2011. Fax schedule sheet by 12:00 PM on October 21, 2011.

**Entry Fee:** \$75.00/team – Must be received by October 14, 2011.

**Procedure for Postponement:** Decision to be made by the game manager and the tournament director.

**Time of Decision:** Noon on the day of the game.

**Ticket Information**

Adults: \$6.00

Students: \$3.00

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**Tournament Director: Kim Hubler**

**Telephone: Work: 814-345-5615  
Ext 1510**

**FAX: 814-345-6116**

**Home: 814-592-4413**

**Email: [khubler@westbranch.org](mailto:khubler@westbranch.org)**

**DISTRICT 6 PIAA  
2011-2012 TOURNAMENTS  
FOOTBALL**

**Dates of Tournament:**

November 4 and 5, 2011	Class A 1 <sup>st</sup> Round
November 11 and 12, 2011	Class A 2 <sup>nd</sup> Round
	Class AA 1 <sup>st</sup> Round
	Class AAA Semi-finals
November 18 and 19, 2011	Class AAAA Regional 1 <sup>st</sup> Round
	Class A Semi-finals
	Class AA Semi-finals
	Class AAA Final
November 25 and 26, 2011	Class AAAA Regional Semi-finals
	Class A Final
	Class AA Final
	PIAA Class AAA Inter District
	Class AAAA Regional final
December 2 and 3, 2011	PIAA State Quarter finals for all classes
December 9 and 10, 2011	PIAA State Semi-finals for all classes
December 16, 2011	PIAA State Finals
	Class A at 2:00 PM
	Class AAA at 7:00 PM
December 17, 2011	Class AA at 12:00 PM
	Class AAAA at 5:00 PM

**Last Date To Enter:** Class A – Sunday, October 30, 2011  
Classes AA, AAA, AAAA – Sunday, November 6, 2011

**Method of Entry:** Prior to the start of season schedules must be emailed to:

Tom Elling, [tom@pawrsl.com](mailto:tom@pawrsl.com)

Ray Wotkowski, [raywot@mail.fhds.k12.pa.us](mailto:raywot@mail.fhds.k12.pa.us)

Ralph Cecere, [rcecere@mail.portageareasd.org](mailto:rcecere@mail.portageareasd.org)

**Attendance at mandatory play-off meeting. Entrance fee to be brought to that meeting.**

**Site:** Home field of team ranked the highest in each pairing.

**Finals** – Location to be determined by District 6 football chairman and committee.

**Guidelines For Entry**

**Qualifying Specifications:** Refer to District 6 Football Handbook

**Rating System:** Refer to District 6 Football Handbook

**Entry Fee:** \$75.00/team, established by Committee, June 2009

**Procedure for Postponement:** In the event of severe weather conditions, the game manager will consult with the game officials.

**Time of Decision:** As the current weather situation dictates

**Ticket Information**

Presales: Adults \$6.00

Student: \$3.00

Gate sales: Adults \$6.00

Student: \$6.00

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**Tournament Director: Raymond Wotkowski**

**Telephone: Work: 814-495-4611 FAX: 814-495-7367 Home: 814-495-9346 Cell: 814-244-0496**

**DISTRICT 6 PIAA  
2011-2012 TOURNAMENTS  
GOLF - BOYS**

**Dates of Tournament:** Eastern Sectionals – October 4, 2011 at 10:00 AM  
Western Sectionals – October 4, 2011 at 10:00 AM  
District Boys - October 11 and October 12, 2011 at 10:00 AM  
Regionals - October 19, 2011 at 9:00 AM

**Last Date To Enter:** Eastern – September 30, 2011                      **Time:** None  
Western – September 30, 2011

**Method of Entry:** By FAX or registered mail

**Site:** Eastern Sectionals – Sinking Valley, Tyrone, PA  
Western Sectionals - Summit Country Club, Cresson, PA  
District Boys – Scotch Valley Country Club, Hollidaysburg, PA

**Guidelines For Entry**

**Qualifying Specifications:** Break - 100, Documentation required.

**Rating System:** None

**Entry Fee:** \$7.00/per student athlete

**Procedure for Postponement:** All schools will be contacted.

**Time of Decision:** Day of the match

**Ticket Information**

No tickets are required for attendance at District 6 Golf Championships.

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**Tournament Director: Dean Rossi**

**Telephone: Work: 814-695-5986**

**FAX: 814-696-5681**

**Home: 814-695-0433**





**DISTRICT 6 PIAA  
2011-2012 TOURNAMENTS  
LACROSSE**

**Dates of Tournament:** May 22<sup>nd</sup> or 24<sup>th</sup>, 2012  
1<sup>st</sup> round of States is May 30, 2012

**Last Date To Enter:** May 11, 2012

**Time:** None

**Method of Entry:** By FAX or registered mail

**Site:** TBD

**Guidelines For Entry**

**Qualifying Specifications:** None

**Rating System:** None

**Entry Fee:** TBD

**Procedure for Postponement:** All schools will be contacted.

**Time of Decision:** Day of the match

**Ticket Information**

No tickets are required for attendance at District 6 Lacrosse Championships

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**Tournament Director:** Curtis Whitesel

**Telephone: Work:** 814-542-2518

**FAX:** 814-542-5451

**Home:**





**DISTRICT 6 PIAA  
2011-2012 TOURNAMENTS  
SOFTBALL**

<b>Dates of Tournament:</b>	<b><u>A &amp; AA</u></b>	<b><u>AAA</u></b>	<b><u>AAAA</u></b>
First Round	May 17, 2012		
Quarterfinals	May 21, 2012	May 21, 2012	
Semi-Finals	May 24, 2012	May 24, 2012	May 23, 2012
Finals	May 30, 2012	May 30, 2012	May 30, 2012
		(District 5 included)	(District 9 included)

**Last Date To Enter:** May 11, 2012

**Time: NOON**

**Method of Entry:** Fax applications by May 11, 2012

**Site:** Beard Field @ Nittany Lions Softball Park

**Guidelines For Entry**

Complete the power rating form and return via Email or **fax** by the due date.

**Qualifying Specifications:** Open Tournament.

**Rating System:** Each team will be awarded four (4) points for each win. Each team will be awarded a point for each classification of the team you beat. (Example: AAAA team would be worth 4 points). Two (2) bonus points will be awarded for any team that you beat that has a .700 winning percentage at the district deadline.

**Entry Fee:** \$75.00/team

**Procedure for Postponement:** The host team determines.

**Time of Decision:** 3 hours prior to game time.

**Ticket Information**

Tickets are needed only for the finals. Gates sales only

Adult: \$6.00

Student: \$3.00

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**Tournament Director: Donald Hosterman**

**Telephone: Work: 814-422-8854**

**FAX: 814-422-8280**

**Cell: 814-404-7405**

**Email: [dhosterman@pennsvalley.org](mailto:dhosterman@pennsvalley.org)**

**DISTRICT 6 and 9  
2011-2012 SWIMMING & DIVING  
REGIONALS**

**Dates of Tournament:** Diving for AA: Saturday, March 3, 2012  
Diving for AAA: Friday, March 2, 2012  
Swimming AA and AAA: Friday, March 2 & Saturday, March 3, 2012

**Last Date To Enter:** TBA **Time:** Noon

**Method of Entry:** Direct Athletics

**Site:** McCoy Natatorium, Penn State University

**Guidelines For Entry**

**Qualifying Specifications:** Qualifying times.

**Rating System:** Team and individual entry according to PIAA regulations.

**Entry Fee:** No team Fee. \$7.00/student athlete, minimum \$25.00/school

**Procedure for Postponement:** Decision to be made by tournament director.

**Time of Decision:** 8:00 AM on the day of the meet.

**Ticket Information**

Adult: \$6.00

Student: \$3.00

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**Tournament Director:** Curtis Whitesel

**Meet Directors:** Susan Werner and Tim Walter

**Telephone: Home:** 814-234-5078

**Email:** [WERNERSC@AOL.COM](mailto:WERNERSC@AOL.COM)

**Tim Walter**

**Telephone: Work:** 814-362-3845, Ext. 5029



**DISTRICT 6 PIAA  
2011-2012 TOURNAMENT  
TENNIS - GIRLS**

**Dates of Tournament:** AA Singles: October 6 and October 7, 2011  
AAA Singles: October 7 and October 8, 2011

AA Doubles: October 13 and 15, 2011  
AAA Doubles: October 14 and 15, 2011  
Team: October 18 and 19, 2011

**Last Date To Enter:** Singles: October 3, 2011                      **Time:** Noon  
Doubles: October 10, 2011  
Team: October 10, 2011

**Method of Entry:** Regular mail, registered mail, or FAX.

**Site:** AA and AAA at Leopold Recreation Center

**Guidelines For Entry**

**Qualifying Specifications:** Open to any school in District 6.

**Rating System:** Players will be seeded based on their individual record during the season. 2 points will be awarded to a team for a win over an AA opponent and 4 points will be awarded to a team for a win over an AAA opponent. A total point count will be tallied at the seeding meeting for District VI doubles. The top point total quotient will receive the number 1 seeding for the event. Matches will be played at the highest seeded team. A team quotient will be determined by adding the total number of points divided by the total number of possible points.

**Entry Fee:** \$75.00/team \$5.00/per participant

**Procedure for Postponement:** Report to site for determination.

**Time of Decision:** 9:00 AM on the day of the match.

**Ticket Information**

No tickets are required for attendance at District 6 Tennis Championships.

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**Tournament Director: Dean Rossi**

**Telephone: Work: 814-695-5986**

**FAX: 814-696-5681**

**Home: 814-695-0433**

**Tournament Director: Eric Hovan**

**Telephone: Work: 814-946-8289**

**FAX: 814-946-8578**

**Home: 814-932-9514**

**Email: [EHOVAN@altonasd.com](mailto:EHOVAN@altonasd.com)**



**DISTRICT 6 PIAA  
2011-2012 TOURNAMENT  
TRACK AND FIELD**

**Dates of Tournament:** AA: May 15, 2012  
AAA: May 17, 2012

**Last Date To Enter:** **Time:** None

**\*Dates are subject to change**

**Method of Entry:** PIAA Website

**Site:** Mansion Park, Altoona

**Guidelines For Entry**

**Qualifying Specifications:** To be determined. Will be mailed with entry form.

**Rating System:** Qualifying times. Seeded by times/distance from 2003 PIAA sanctioned meets.

**Entry Fee:** \$10.00/per student athlete (**relays count as 4 not 1**)

**Procedure for Postponement:** Determination is made by the game's committee.

**Time of Decision:** 11:00 AM on the day of the meet.

**Ticket Information**

Adult: \$.00

Student: \$.00

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**Tournament Director: Dean Rossi**

**Telephone: Work: 814-695-5986**

**FAX: 814-696-5681**

**Home: 814-695-0433**

**Tournament Director: Thomas W. Musselman**

**Telephone: Work: 814-946-8314**

**FAX: 814-946-8578**

**Home: 814-943-6959**

**Email: [tmusselm@altoonasd.com](mailto:tmusselm@altoonasd.com)**

**DISTRICT 6 PIAA  
2011-2012 TOURNAMENT  
VOLLEYBALL - BOYS**

**Dates of Tournament:** May 21, 22, 23, 24, 25 and 26, 2012

**Last Date To Enter:** May 17, 2012

**Time:** 11:00 AM

**Method of Entry:** By FAX, registered or regular mail

**Notes on Entry:** Final record faxed by May 17, 2012, 11:00 AM or sooner if season has ended earlier. (Games played after May 16, 2012, will not count toward seeding)

**Site:** First Round: TBA  
Championship: TBA

**Guidelines For Entry**

**Qualifying Specifications:** Open Tournament

**Rating System:** Power rating – Four (4) points are received for a victory and bonus points are awarded for defeating:

- “A” team – 1 point
- “AA” team – 2 points
- “AAA” team – 3 points
- “AAAA” team – 4 points

Two additional points are awarded for a victory over a team with a winning percentage of .700 or higher. Total points earned would be divided by the number of games played at the deadline date to determine the rating number to be used for seeding. Does not include tournament play.

**Entry Fee:** \$75.00/team. Mail to Kathy Getz, District 6, PO Box 397, Revloc, PA 15948

**Procedure for Postponement:** Notified by phone, radio, and television.

**Time of Decision:** 3:00 PM the day before the tournament.

**Ticket Information**

Gate sales only

Adult: \$6.00

Student: \$3.00

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**Tournament Director: Kathy Getz**

**Telephone: Work:**

**FAX: 814-471-7676**

**Home: 814-472-7645**



**DISTRICT 6 PIAA  
2011-2012 TOURNAMENT  
WRESTLING CLASS AA & AAA  
DUAL MEET CHAMPIONSHIPS**

**Dates of Tournament:** 1<sup>st</sup> Round – January 31 and February 1, 2012  
Semi and Finals - February 4, 2012

**Site:** 1<sup>st</sup> Round – At the schools with the highest seeds  
Semi and Finals – Tyrone High School

**Entry Fee:** \$75.00/Team

**Number of Teams:** AAA – 6 teams  
AA – 8 teams

**Guidelines For Entry**

**Entry Dead Line: Friday, January 27, 2012.** All teams must send their results to Rich Vetock at Fax 814-472-2233 by 12:00 PM. On Friday, January 27<sup>th</sup>, **please make sure you have the records of the teams you wrestled out side of District 6.** This is very important on your final power rating. The District Committee is not responsible for calling your opponents and getting their records. Teams making the tournament will be notified by Sunday evening. **There will be no weight allowance for the tournament.** This rule is the same as the State Meet.

**Method of Entry: Power Rating Systems:** Power Rating System – System set by the wrestling coaches and approved by the District 6 Committee

**Radio Fees:** \$50.00 per day

**Ticket Information**

Adult: \$6.00 per session

Student: \$3.00 per session

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**Tournament Director: Donald Hosterman**

**Telephone: Work: 814-442-8854**

**Home: 814-349-8815**

**Cell: 814-404-7405**

**Assistant Tournament Director: David Crumrine**

**Telephone: Work: 814-793-5300**

**Home: 814-224-5389**

**Cell: 814-932-8489**

**Site Director: William Reimer**

**Telephone: Home: 814-944-3884**

**FAX: 814-944-3884**

**Home: 814-935-5965**

**DISTRICT 6 PIAA  
2011-2012 TOURNAMENT  
WRESTLING CLASS AA**

**Dates of Tournament:** February 17 and 18, 2012

**Last Date To Enter:** February 8, 2012

**Time:** None

**Method of Entry:** Weigh-Ins

**Site:** Altoona Area High School

**Guidelines For Entry**

**Qualifying Specifications:** Open Tournament

**Rating System:** District 6 Wrestling Coaches Rating Form and Criteria and approved by the District 6 Committee.

**Entry Fee:** \$7.00/per student athlete

**Procedure for Postponement:** Television and Radio

**Time of Decision:** Day of the event.

**Ticket Information**

Adult: \$6.00 per session

Student: \$3.00 per session

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**Tournament Director: Donald Hosterman**

**Telephone: Work: 814-442-8854**

**Home: 814-349-8815**

**Cell: 814-404-7405**

**Assistant Tournament Director: David Crumrine**

**Telephone: Work: 814-793-5300**

**Home: 814-224-5389**

**Cell: 814-932-8489**

**Site Director: William Reimer**

**Telephone: Home: 814-944-3884**

**FAX: 814-944-3884**

**Home: 814-935-5965**

**DISTRICT 6 PIAA  
2011-2012 TOURNAMENT  
WRESTLING CLASS AAA**

**Dates of Tournament:** February 24 and 25, 2012

**Last Date To Enter:** February 22, 2012

**Time:** None

**Method of Entry:** Weigh-Ins

**Site:** Altoona Area High School

**Guidelines For Entry**

**Qualifying Specifications:** Open Tournament

**Rating System:** District 6 Wrestling Coaches Rating Form and Criteria and approved by the District 6 Committee.

**Entry Fee:** \$7.00/individual

**Procedure for Postponement:** Television and Radio

**Time of Decision:** Day of the event.

**Ticket Information**

Adult: \$6.00 per session

Student: \$3.00 per session

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**Tournament Director: Donald Hosterman**

**Telephone: Work: 814-442-8854**

**Home: 814-349-8815**

**Cell: 814-404-7405**

**Assistant Tournament Director: David Crumrine**

**Telephone: Work: 814-793-5300**

**Home: 814-224-5389**

**Cell: 814-932-8489**

**Site Director: William Reimer**

**Telephone: Home: 814-944-3884**

**FAX: 814-944-3884**

**Home: 814-935-5965**